Michael McFadden  
5335 Whitehaven Ave  
North Olmsted, OH, 44070  
(440) 779-0178  
(440) 452-2622  
mm285108@ohio.edu

**Personal Information**  
DOB: May 9th, 1991  
US Citizen  
Male

**Employment History**  
*September 2009 – December 2009*  
Employer: Ohio University Office of Institutional Research  
Position Held: Data Entry Clerk

*January 2010 – June 2010*  
Employer: Ohio University Office of Admissions  
Position Held: Data Entry Clerk

**Education**  
*August 2005 - June 2009*North Olmsted High School

*September 2009 – June 201 (Currently Attending)*Ohio University – Main Campus  
*(Incomplete) -* Bachelor of Arts (B.A) – Spanish  
*(Incomplete) -*Bachelor of Sciences (B.S.) - Linguistics

**Professional Qualifications**  
Fluency in Microsoft Word, PowerPoint, and Excel  
Fluent in Spanish (writing, reading, speaking)