**Yohanes B. Suhartoyo**

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**Objectives**

**To obtain a position in which I could apply my experience as a teacher as well as business owner**

**Professional experience**

**Kencana Institute, Jakarta, Indonesia \*)**

*Owner and Tutor* July 1977 – January 2009

* **Chairman of the steering board (recruiting teachers and other employees)**
* **Training English tutors**
* **English tutor especially for those who prepared TOEFL and IELTS**

**Diakonia Catholic School, Jakarta, Indonesia \*)**

*Founder and Chairman of the School Board* March 1994 – January 2009

* **Chairman of the steering board (recruiting teachers and other employees)**
* **Supervising the learning and teaching processes**

*English Teacher* March 1994 – December 1998

* **Teaching English for high schools students**

**Kencana Institute , Jakarta, Indonesia**

*English Teacher* March 1994 – January 2009

* **Teaching Indonesian to some foreigners**
* **Teaching Indonesian to some foreign workers (including priests) coming from USA, Australia ,and Europe who worked in Jakarta, Indonesia**

**Kencana Institute, Jakarta, Indonesia**

*English Teacher* 1995 – January 2009

* **Teaching mathematics and arithmetic to the international elementary school students and those who wanted to continue their secondary schools in Singapore l995 – 2009**
* **Teaching mathematics to the elementary school students who studied in international schools (especially those who got difficulties in understanding English terms)**
* **Teaching mathematics and arithmetic to the students who expected to continue their secondary school in Singapore where English is the medium English**

**Kota’s College , Jakarta, Indonesia**

*English Teacher* 1974 – July 1977

* **Teaching English in some private institutions**

**Intensive English Course, Jakarta, Indonesia**

*English Teacher* 1974 – July 1974

**Public Senior High School and IKIP, Malang, Indonesia**

*English Teacher and Lecturer Assistant* 1971 – January 1974

* **Teaching English in Senior High School and University in Malang 1971 -1974**

**Brawijaya University, Malang, Indonesia**

*English Lecturer* 1971 – January 1974

* **Assisting teachers’ upgrading courses done by UNESCO in the eastern parts of Indonesia 1969 -1970.**

**Professional Skills**

* **Mastering methods of teaching: Direct method and Oral approach.**
* **Creating some practical methods to solve mathematics problems for elementary school students.**

**Professional Education**

* **B.A in English – IKIP Malang – 1967**
* **Drs (doktorandus/Dutch system), two-and-a-half graduate study after B.A. – 1971**

**Publication**

* **Composed and prepared English manuals for the students, for the children classes to the classes for TOEFL preparation**

**\*) I sold both businesses in January 2009 before moving to the United States with my wife to reunite with our daughter.**