

Ulrike Carmichael

1810 Florida Club Cir. # 1202 ♦ Naples, FL 34112 ♦ 239.687.9376
ulrike.unkel@gmail.com

SUMMARY

An experienced and successful professional CAD trainer and consultant with over twenty five years of experience in extensive training, developing training strategies, producing and translating manuals and tutorials and quality testing of software. Excellent experience in 3D Modeling and preparing Architectural Presentations. Preparation and maintenance of construction documents.

2000 - PRESENT

Owner/Director Training and Support UC CONSULTING Training and Support

- Responsible for, training and support for customers in the US and Canada.
- Maintain and enhance customer relationships through superior evaluation, training and seminars.
- Create all training and tutorial materials in both German and English.
- Field service evaluation and solutions.
- Travel extensively throughout the US for on site training.
- Featured educational and seminar speaker; trade-show participant.

Consultant

- Provide drafting and design service for architectural firms
- Preparation and maintenance of construction documents
- Proficient in 3-D modeling
- Create photo realistic renderings for client presentations
- Developed multimedia presentation CD's

1988-2000

Assistant Department Head; Training and Support Nemetschek AG Munich, Germany

- Responsible for interfacing and coordinating all aspects, from conception to delivery to follow-up, of all training material and seminar content.
- Created PowerPoint presentations, customer questionnaires and collated and compiled materials for tutorials.
- Instrumental in working with all departments to identify and extract key training priorities and objectives.
- Extensive travel to trade shows and customer's locations for on-site training
- Produced greater information absorption, client understanding and ease of product use.
- Maintained, edited and altered training materials where necessary.
- Scheduled and trained lead instructors in both German and English.
- Translated technical materials.
- Reported results of training & testing to upper management.

1985-1988

Apprentice in a Structural Engineering Firm Ingenierbuero Weihretter Munich, Germany

- Identified and verified specifications by examining architectural documents
- Responsible for rendering structural drawings (using ALL PLOT)

COMPUTER SKILLS

Operating system: Windows XP
CAD programs: ALLPLAN 2009, AutoCAD
Presentation: Macromedia Director, Adobe Photoshop,
Adobe Premiere, Adobe Acrobat, Camtasia,
SnagIT, Illustrator
Office: Microsoft Word, Excel, Power Point, Act

LANGUAGES

English & German