Maria De Nadai

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**Professional Summary**

Procurement and operations executive with significant global experience. Successful with process improvement and complex negotiations. Dedicated to maximizing efficiency and cost-effectiveness of inventory and supply chain. Forward-thinking and resourceful with exceptional problem solving, planning and team building abilities. Accomplished in reducing costs, improving delivery operations and increasing material quality. Great motivator, natural yet collaborative leader. Result focused, meticulous and detail-oriented mindset. Proficient at juggling competing priorities. Fully English/Italian bilingual and knowledgeable with various Enterprise Resource Planning systems.

**Skills**

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| * Contract negotiation
* Inventory/operations management
* Settlements of claims
* Process development
* Budget management
* Cross functional teams’ leader
 | * Cost reduction
* Forecasting
* Problem solving
* Excellent verbal/written communication
* Italian English interpreter/translator
* International logistics
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**Work History**

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| 11/2007 to 07/2016 | PURCHASING MANAGER Bonlex EUROPE SRL (C.I. Kasei) – TREVISO, ITALYWorld leader in the plastic industry, Bonlex manufactures and distributes decorative film for furniture applications.* Procured raw materials, capital equipment, direct and indirect professional services and maintenance requirements.
* Reduced total spending by 20% by switching to local suppliers.
* Established and maintained internal procedures in conformity with Headquarter' s policies and promoted improvements to fit the local needs.
* Settled claims for non-compliant materials.
* Created coding system in close collaboration with finance department.
* Worked with finance on standard cost, PPV, inter-company pricing .
* Identified process inefficiencies and resolved them.
* Trained new employees in purchasing, quality assurance and warehouse.
* Performed ERP reconciliation, cycle counts and led monthly physical inventories.
* Improved on time delivery and reduced stock on hand using JIT manufacturing strategies.
* Submitted monthly reports and budgets to President.
* Created system for ranking suppliers based on a combination of quality, price and service.
* Assessed suppliers' worthiness by traveling to national and international business locations.
* Implemented policies to reduce cost and eliminate waste with the use of recycling methods.
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| 06/2006 to 10/2007 | PURCHASING MANAGER DISPLAY FIXTURES USA – GARDEN GROVE, CABuilds and markets fixtures and displays for retail stores and consumer goods manufacturers. * Developed and implemented procedures for Purchasing, Production, and Inventory control.
* Procured all materials necessary for production.
* Overhauled the materials' process to generate significant savings for the company.
* Coordinated paperwork, updated spreadsheets and maintained permanent records.
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| 08/2005 to 04/2006 | STRATEGIC SOURCING SPECIALIST IMPCO TECHNOLOGIES – CERRITOS, CAManufacturer and marketer of products and systems that allow on and off-highway engines to operate on clean burning, gaseous fuels. * Worked with management to develop a purchasing strategy synergies with the Italian branch.
* Successfully completed the transfer of 3 production lines to the Italian plant.
* Worked closely with Supplier Quality in measuring vendor performance.
* Coordinated and processed freight documentation for overseas shipments.
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| 05/1998 to 09/2005 | PURCHASING COORDINATOR COVERCO (Franklin Electric, Blufton IN) – TREVISO, ITALYFranklin is the world's largest manufacturer of submersible and fuel pump systems, with approximately 50% market share. * Coordinated purchasing activities and work orders to/from sister European plants.
* Liaison between suppliers, Technical and Quality Assurance departments.
* Administered customs import/export operations to and from European countries and USA.
* Mapped current processes and offered recommendations for improvement.
* Reviewed files, records and other documents to obtain information and respond to internal and external customers.
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**Education**

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|  | BACHELOR DEGREE: BUSINESS AND MANAGEMENT UNIVERSITY OF MARYLAND  |

**Additional Information**

Worked rating essays and translating on line since my last position in Bonlex. Will consider opportunities outside of the purchasing area.