Maria Williams

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**PERSONAL SUMMARY**. I am multi-skilled, reliable and talented freelance translator and interpreter to translate oral and written documents from a source language to a target language. Well mannered, articulate and fully aware of diversity and multicultural issues. I am looking for work with translation agencies and direct clients. I am always available to work with long time and urgent projects.

**SKILLS & ABILITIES**

* Bilingual Russian & English
* Familiar with translation software tools
* Excellent communication and social skills
* Able to work to tight deadlines
* Highly skilled in MC Word, Excel
* Independent, self-driven, detail-oriented
* Good knowledge of scientific, medical and pharmaceutical terminology
* Passionate about languages and linguistics

**Education**. Ulyanovsk state academy Bachelor degree of veterinary science specialization veterinary sanitary expertise 2003-2008

Ulyanovsk state academy Bachelor degree of veterinary medicine 2002-2008.

Cardiff University DPSI 04.2013 - present. **CRB Check**

**Experience**. Currently providing service for AA Global, LSA.

**Expertise.** Medicine and biology, biochemistry, molecular biology, pharmacology, membrane science, nutrition, toxicology, education, certificates.

**Services.** Translation, Interpreting.

**Computer Skills.** I am an experienced computer user and I work with MSOffice (Word, Excel, Power Point, etc.), and E-mail, scanner, printer, fax. Translation Tools SDL Trados 2009.