Jose Armando Uribe Merizalde
IT Consulting and Systems Administrator
Translation Service English – Spanish -French
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I have worked independently for several companies, in order to provide and adapt my knowledge to better the operational unit and provide more lucrative solutions to the enterprises in the time desired, in any situation required. Over 10 years of experience on the operation, technical support, and managing of different PC, MAC, and Linux workstation and server systems.

Over 2 years of experience deploying and managing Sip/VoIP systems, focused on Elastix (Asterisk/FreePbx) systems, to implement PBX/IVR systems at low cost with great efficiency to office space and call centers. But also worked with Cisco, Polycom, Grandstream, Avaya, and Panasonic systems, for customer with more specific needs,

Providing Web and Graphic editing, allows me to give more versatility and solutions to all my clients. This includes Web page and e-commerce design, from site templates editing to custom made self-managing web applications depending on the customer´s needs (some examples, blog spots, CRM systems, online radio and video streaming, shopping carts, etc). My graphic works, starts from turnkey corporate identification, image editing, printed publications, to mechanical, electrical and architectural plan plotting.

With more than 5 years of experience designing, installing, and managing Camera Security systems, including analog and digital (IP) systems.

To conclude, and to limit off the language barriers, I speak read, and write fluently English, Spanish, and French, thus offering translation services with more than 2 years of experience, which includes instant translation, and document translation. This allows me to diversify myself in several multilingual scenes and markets.

KNOWLEDGE

Programming and Translation Languages

- Acquainted with: Visual Basic, Actioncript, C++, HTML, y PHP, MySQL y MSQL.

- Fluent on: (speak, read, and write) for document and instant translation and interpretation, and French for document translation and interpretation.

Software

- Databases: Microsoft SQL Express, Microsoft Access, MySQL

- Operating Systems: Microsoft Windows 9x, 2000, Milenium, XP, Vista, 7, and 8 (for workstations). Microsoft Windows Server 2003-2008 Standard, Enterprise, y SBS. Linux Ubuntu 8.6 u 10.0 y CentOS 5.5. Y MAC OSX+.

- Sofware: Adobe CS, CS3, CS6: Photoshop, Dreamweaver, Illustrator, InDesign, Fireworks, Acrobat, Flash/Sourcetec SWF Quicker. Adobe Audition 1.5/CoolEdit Pro 2.1., Adobe Premier (Basic) / Xilisoft Suite (DVD/DVDX Creation y Editing) Microsoft Office 2003, 2007 and 2010. CorelDraw x6 – x10, PageMaker 6, 6.5 and 7x. Autocad 2003, 2006, 2009. VirtualBox/ Vmware. Asterisk 1.8+ (Elastix 6+, FreePBX), Astercc 2.0. WordPress, OsCommerce, ZenCart. DLink IP Cam. NetCam and DVR H268 systems.

EXPERIENCE

Owner/Executive Director - ASOMORADA *LA MORADA - Bogotá D.C. – Colombia* • Managing operations as a bar and event promotions for the crossover and electronic community. • Managing the identification of the prívate association to develop the artistic and cultural talent of the city community by promoting social events around the city.	Dec 2012-Present
Translation Service: Written and Instantaneous *VERBALIZEIT - ONLINE – U.S.A.* • Translation freelance service on confidential documents and manuals from Spanish to English and vice versa. • Simultaneous translation and Interpretation from Spanish to English and from English to Spanish through phone conferencing with clients around the world.	Sep 2011-Present
WEB Hosting and Support– IT Consulting *COLOMBOTEK.com - Bogotá D.C. – Colombia* • Main responsibilities include develop and design of web sites. • Host managing to develop site and web applications in PERL, PHP, MYSQL, etc. • Editing and code correction in software web based and MYSQL databases.	Jan 2010-Present
Translation Services: Simultaneous and Written *Xerox Colombia Corp. - Bogotá D.C. - Colombia* • Translation freelance service on confidential documents and manuals from Spanish to English and vice versa. • Simultaneous translation and Interpretation from English to Spanish through conferences and training seminars, with professional equipment from 5 to 50 persons per room.	Sep 2010-Present
Tech Support and Executive Director – Colombia call center site *MRMG S.A.S. - Bogotá D.C. – Colombia* • Main responsibilities include personnel and tech support managing, to improve the CALL CENTER SITE. • TURNKEY SOLUTION and management of network, Workstation, servers, security systems, VoIP PBX system for the call center services, including long distance and calls and joining functionality with Houston HQ office. • Hosting, design, and develop of the company Web Site. • In house Graphic Design for the company. • Client and employee data base management with Microsoft SQL using ACT! Client software, for both Colombia and Houston HQ offices. • Interviewing and managing of Bilingual Personnel. • Liaison functions with board of directors with HQ office in Houston , TX , U.S.A.	Sep 2010-Jan 2012
Tech Support – IT Consultant *Global ICS - Houston, TX - U.S.A* • Technical Services 24/7 via remote using Logmein.com. • Responsibilities include tech management from maintenance to implementation of new technology software for workstations, laptops, and servers.	2009-2013
Tech Support – IT Consultant *Bilingual Educators - Houston, TX - U.S.A* • Technical Services 24/7 via remote using Logmein.com. • TURNKEY SOLUTION and management of network, Workstations, servers,	2009-2011

For more information, feel free to contact me.
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security systems,. • Hosting, design, and develop of the company Web Site. • In house Graphic Design for the company.	
Design Director – IT Consultant *La Prensa de Houston - Houston, TX - U.S.A* • In charge of Design and layout of free weekly printed newspaper using several tools like Indesign, Pagemaker, CorelDraw, Photoshop, Dreamweaver, etc; and digital edition for web use. • Technical Services 24/7 via remote using Logmein.com. • TURNKEY SOLUTION and management of network, Workstation, servers, security systems. • Hosting, design, and develop of the company Web Site. • In house Graphic Design for the company.	2008-2011
Tech Support – IT Consultant *Landquest Development Group - Houston, TX - U.S.A* • Technical Services 24/7 via remote using Logmein.com. • TURNKEY SOLUTION and management of network, Workstations, servers, security systems. • Hosting, design, and develop of the company Web Site. • In house Graphic Design for the company • In- house map, and engineering plan plotting and editing.	2007-2013
Tech Support – IT Consultant *NATIONAL MONEY MAN - Houston, TX. – U.S.A.* • Technical Services 24/7 via remote using Logmein.com. • TURNKEY SOLUTION and management of network, Workstation, servers, security systems. • Hosting, design, and develop of the company Web Site. • In house Graphic Design for the company. • Client and employee data base management with Microsoft SQL using ACT! Client software.	2007-2011
Tech Support – IT Consultant *Arka Services - Houston, TX - U.S.A* • Technical Services 24/7 via remote using Logmein.com. • TURNKEY SOLUTION and management of network, Workstation, servers, security systems. • Hosting, design, and develop of the company Web Site. • In house Graphic Design for the company. • Client data base management with different governmental Client software.	2007-2009
Tech Development – IT Consultant – S.M.A.R.T implementation *Northgate Custom Homes - Houston, TX - U.S.A* • Technical Services 24/7 via remote using Logmein.com. • TURNKEY SOLUTION and management of network, Workstations, servers, security systems. • Hosting, design, and develop of the company Web Site. • In house Graphic Design for the company • In- house map, and engineering plan plotting and editing. • Client and company data base management with accounting Client software	2006-2013

from Intuit. • In- house map, and engineering, architectural, and electrical plan plotting and editing. • Deployment of S.M.A.R.T. systems (Video, Audio, Phone, Network, Security, and Automation systems) on all new company custom homes, divided by packages for the companies customers.	
Tech Support – IT Consultant *Enzo Investments - Houston, TX - U.S.A* • Technical Services 24/7 via remote using Logmein.com. • TURNKEY SOLUTION and management of network, Workstations, servers, security systems. • Hosting, design, and develop of the company Web Site. • In house Graphic Design for the company. • Client and company data base management with accounting Client software from Intuit.	2005-2013
Tech Support – IT Consultant *ASW Allstate - Houston, TX - U.S.A* • Technical Services 24/7 via remote using Logmein.com. • TURNKEY SOLUTION and management of network, Workstations, servers, security systems. • Hosting, design, and develop of the company Web Site. • In house Graphic Design for the company • In- house map and plan plotting and editing. • Client and company data base management with accounting Client software from Intuit and SAGE.	2005-2011
Tech Support – IT Consultant -Manager *XCLUSIVE SYSTEMS (XCLSYS) - Houston, TX - U.S.A* • Technical Services 24/7 via remote using Logmein.com. • TURNKEY SOLUTION and management of network, Workstation, servers, security systems. • Hosting, design, and develop of the company Web Site. • In house Graphic Design for the company. • On-site technical service with several customers and their offices. • Client and company data base management with different Client software to utilize MySQL and Microsoft SQL. • Map and plan plotting and editing using AUTOCAD ver. 2006-2009. • Deployment and management of P.O.S. systems y Virtual shopping carts. • Deployment of PBX systems, using several platforms including Toshiba, Panasonic, Polycom, Cisco, and AVAYA and IP-PBX cost effective systems using Asterisk platform.	2005-2010
Tech Support – OEM system builder *Bass Computers- Houston, TX - U.S.A* • Tech Support for networks, workstations, and servers • Remote and phone support Service. • OEM mass system builder for workstations and servers for clients and enterprises (over 20 systems built per day), with O.S. and proprietary software for projects based on customer´s company needs.	2003-2005
Tech Support – Graphic Design	2001-2003

COMPUNET - Houston, TX - U.S.A

- Sell, Repair and maintenance of PC and MAC systems and parts.
- Design and editing of ads, business cards, presentation letters, flyers, commerce boards, etc.
- P.O.S. system Installation company customers
- Inventory control

EDUCATION

COLLEGE

Foreign - H.C.C.	2003-2005

Houston, Texas, U.S.A.
- Business Management

Foreign - H.C.C.	2001-2005

Houston, Texas, US.A.
- Systems Engineer

HIGH SCHOOL

Foreign - ELSIK HIGH SCHOOL	1996-2001
COLOMBIA - LICEO FRANCES LUIS PASTEUR	TIL 1996

NO FORMAL STUDIES

SENA	DEC 2009

BOGOTA D.C., COLOMNBIA
- TECH TOOLS MANAGEMENT :SOLID EDGE

SENA	NOV 2009

BOGOTA D.C., COLOMNBIA
- AUTOCAD 2D Y 3D

SENA	NOV 2009

BOGOTA D.C., COLOMNBIA
- TECH: DATA BASE DESIGN IN SQL

SENA	NOV 2009

BOGOTA D.C., COLOMNBIA
- LINUX: OPERATING SYSTE, COMMANDS AND UTILITY

MICROSOFT	JUN 2004

HOUSTON, TX , U.S.A.
- OEM OPERATING SYTEM BUILDER CERTIFICATION

For more information, feel free to contact me.
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PERSONAL REFERENCES

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