Irma Marghania

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| Address and Contact Information  Panaskerteli st. building #6, Apt. #61  Tbilisi, Georgia  Cell: +995 598 440132  [irma.marghania@gmail.com](mailto:irma.marghania@gmail.com)  Personal Information  Date of birth: 03/08/1991 | DSC_0055.jpg |

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| Core Qualifications and Skills | * Microsoft Word, Excel, PowerPoint * Detail oriented * Adobe Photoshop, Illustrator * Programming Basics (HTML, CSS) * Basics of database management system – My SQL * Excellent internet skills |
| Education | Georgian Technical University \_ 2013   * **Major:** Management and Business Administration-MBA * **Minor:** IT- Informational Technologies |
| Courses and Certifications | * 2016 February-March - **“Banking course”** - Georgian Banking Training Centre (GBTC) * 2015 October - **“Graphic Design”** - (Certified) * 2012 December - **"High-Level Management"** - (Certified) * 2010 December - **"General Management (HR, PR)"** - (Certified) |
| Languages | * Georgian * English * Russian * Japanese |
| Experience | * **English Language Teacher**   March 2015– Now  Georgian Education Centre - GEC   * **Intern- 1C program Sales Assistant**   February 2015– March 2015  Direct Solutions   * **Sales Consultant-Cashier**   January 2014– September 2014  Green Market |