Irma Marghania

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| Address and Contact InformationPanaskerteli st. building #6, Apt. #61Tbilisi, GeorgiaCell: +995 598 440132irma.marghania@gmail.comPersonal InformationDate of birth: 03/08/1991  | DSC_0055.jpg |

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| Core Qualifications and Skills | * Microsoft Word, Excel, PowerPoint
* Detail oriented
* Adobe Photoshop, Illustrator
* Programming Basics (HTML, CSS)
* Basics of database management system – My SQL
* Excellent internet skills
 |
| Education | Georgian Technical University \_ 2013* **Major:** Management and Business Administration-MBA
* **Minor:** IT- Informational Technologies
 |
| Courses and Certifications | * 2016 February-March - **“Banking course”** - Georgian Banking Training Centre (GBTC)
* 2015 October - **“Graphic Design”** - (Certified)
* 2012 December - **"High-Level Management"** - (Certified)
* 2010 December - **"General Management (HR, PR)"** - (Certified)
 |
| Languages | * Georgian
* English
* Russian
* Japanese
 |
| Experience | * **English Language Teacher**

March 2015– NowGeorgian Education Centre - GEC* **Intern- 1C program Sales Assistant**

February 2015– March 2015Direct Solutions* **Sales Consultant-Cashier**

January 2014– September 2014Green Market |