**Oksana Ryvko**

**CONTACTS:**

+380639039308
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**EMPLOYMENT HISTORY**

**22.06.2017 – Present**

Technolex, Ukraine

* *Translator (freelance position)*

**12.01.2018 – 01.03.2018**

Mindy Supports, Ternopil, Ukraine

* *Graphic tagger*

**EDUCATION**

**01.09.2016 - Present, Ternopil Volodymyr Hnatiuk National Pedagogical University, Ukraine**

• Faculty: Foreign languages

• Direction of study: Philology. The Germanic Languages and Literature (Translation included)

• Specialty: English – Ukrainian Translation

• Level of qualification: Bachelor

• Form of study: Full-time

**LANGUAGE SKILLS**

Ukrainian: Native

English: Upper-Intermediate

Russian: Fluent

**COMPUTER SKILLS**

**Confident computer user**

* knowledge of Microsoft Office Software (MS Word, MS Excel, PowerPoint, Publisher)
* able to find and analyze information in Internet quickly