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| European  curriculum vitae  format |



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| Personal information |

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| Name |  | Svetla Nencheva Nencheva. |
| Address |  | 8, “ Yuri Gagarin” str., 5000, Veliko Turnovo, Bulgaria |
| Telephone |  | +359 87 7164748 |
| Fax |  |  |
| E-mail |  | [svetla.nencheva@gmail.com](mailto:svetla.nencheva@gmail.com)  Skype id: sunny661 |

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| Nationality |  | Bulgarian |

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| Date of birth |  | 4 February 1966 |

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| Work experience |
| **•** Dates (from – to) |  | From 2002 - 2019 |
| **•** Name and address of employer |  | Many foreign and Bulgarian agencies: Skrivanek, Argos, Kado Translations, Global Cosmo Translations, Softword – Poland, etc. |
| **•** Type of business or sector |  | Translation, Proofreading |
| **•** Occupation or position held |  | Freelancer  Preferred fields IT, Marketing, Legal and Technical translations. |

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| **•** Dates (from – to) |  | From 2000 to 2002 |
| **•** Name and address of employer |  | Building school, Secondary School "St. St. Cyril and Methody”, Gabrovo |
| **•** Type of business or sector |  | Teaching |
| **•** Occupation or position held |  | English teacher |
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| **• Dates (from – to)** |  | From 1997 to 1999 |
| **• Name and address of employer** |  | “AGEA” Ltd, Gabrovo |
| **• Type of business or sector** |  | Textile industry |
| **• Occupation or position held** |  | Technical secretary and translator |
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| **• Dates (from – to)** |  | From 1988 to 1997 |
| **• Name and address of employer** |  | Mathematical Secondary School, Textile professional school; Professional school of restaurants and hotel’s management |
| **• Type of business or sector** |  | Teaching |
| **• Occupation or position held** |  | English teacher |
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| Education and training |

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| • Dates (from – to) |  | From 2004 to 2005 |
| • Name and type of organization providing education and training |  | Ministry of Flanders “Administration of Foreign Affairs”, Foundation “Marcel De Bisschop : Aalst – Gabrovo” vzw “SYNTRA” Middle Flanders and Republic of Bulgaria Ministry of Labour and Social Policy |
| • Principal subjects/occupational  skills covered |  | Business planning and Entrepreneurial Skills, Bulgarian law, European law, Management, Economy, Import – Export |
| • Title of qualification awarded |  | Certificate Entrepreneurship |
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| • Dates (from – to) |  | From 1994 to 1999 |
| • Name and type of organization providing education and training |  | University of Plovdiv “P. Hilendarsky”  Faculty of western philology |
| • Principal subjects/occupational  skills covered |  | Re-qualification with English language |
| • Title of qualification awarded |  | English teacher |
| • Level in national classification  (if appropriate) |  | Master’s degree |

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| • Dates (from – to) |  | From 1991 to 1993 |
| • Name and type of organization providing education and training |  | University of V. Turnovo “St. St. Cyril and Methody”  Free faculty |
| • Principal subjects/occupational  skills covered |  | Business and management |
| • Title of qualification awarded |  | Expert in management and marketing; commercial mediation |
| • Level in national classification  (if appropriate) |  | Master’s degree |

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| • Dates (from – to) |  | From 1989 to 1991 |
| • Name and type of organization providing education and training |  | University of V. Turnovo “St. St. Cyril and Methody”  Free faculty |
| • Principal subjects/occupational  skills covered |  | Movie pedagogy |
| • Title of qualification awarded |  | Teacher |
| • Level in national classification  (if appropriate) |  | Master’s degree |

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| • Dates (from – to) |  | From 1984 to 1988 |
| • Name and type of organization providing education and training |  | University of V. Turnovo “St. St. Cyril and Methody”  Faculty of Pedagogic |
| • Principal subjects/occupational  skills covered |  | Preschool pedagogy |
| • Title of qualification awarded |  | Teacher |
| • Level in national classification  (if appropriate) |  | Master’s degree |

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| Personal skills  and competences  *Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas*. |

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| Mother tongue |  | **Bulgarian** |

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| Other languages |

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|  |  | **English** |
| **•** Reading skills |  | excellent |
| **•** Writing skills |  | excellent |
| **•** Verbal skills |  | excellent |
|  |  | **Russian** |
| **•** Readingskills |  | excellent |
| **•** Writingskills |  | good |
| **•** Verbalskills |  | good |

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| Technical skills  and competences |  | Computer skills, Trados Studio, |

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| Driving licence(s) |  | Yes |