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|  **ManoSundar Ravindran**   +91- 957 828 9435 +91- 954 341 8465 @ mano1526@gmail.com @ mano1526@live.com Skype : manosundar5Hangouts : mano1526  | For **Communication**G/O K. Ramalingam22/9A, First St,Rajiv Gandhi Nagar,Kolathur,Chennai,Tamilnadu, India – 600 099. |
| 3-72 / 3-74B, Yadavar Kudiyiruppu,Pothikulam post,Mudukulathur,Ramanathapuram DT,Tamilnadu,India – 623 704. |
|  **Experience (5 Years)** |
| * Worked as a Language Coordinator in various domains and languages (Automotive, General, Medical, Technical, IT, Legal, Marketing, Media, Ads Etc) in Somya Translators Pvt LTD (Dec 2012 – March 2014).
* Working as freelance translator since 2009 (Official letters, E-Learning School books, Books, Certificate Translation, Mobile UI testing, Medical Leaflets Etc..).

 * Worked as a Process Associate (Tamil Translations in Agriculture and Health care VAS contents) in Infiniti Research Ltd, Bangalore (March 2012 to Dec 2012).
* Worked as a junior data analyst (Dec 2011 to March 2012) in APEX knowledge solutions, Chennai.
* Worked as data processor (Feb 2011- May 2012) in DATAMARK prodamt, Chennai.
* Worked as Address entry operator in Idea Cellular, Trivandrum.
* Worked as a freelance (Vehicle manuals & Official Letters) Tamil translator, From Feb 2009 to Dec 2009.

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|  **Academic Details**  |
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| **Course Name** | **Board/ University** | **Institution** | **Month/Year of Passing** | **% of Marks** |
|  B.A(Distance) | IGNOU | Madurai Regional Office | 2012 | - |
|  HSC | State Board | Sacred Heart Higher Sec. School,Thiruvarangam. | March 2006 | 81 |
|  SSLC |  State Board | Sacred Heart Higher Sec. school,Thiruvarangam.  | March 2004 | 91 |

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|  **Skills** |
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| CAT Tools | LocStudio, Trodos 2007, 11 & 14, TWS, Wordfast, XTM, Alchemy and GTT. |
| Platforms worked on | Windows XP/Vista/7/8, Linux |
| Others Programs & Software | HTML & XML Tags, Basics of Photoshop, Coral draw, Indsign, Subtitle Workshop etc |
| Hobby | Reading, Learning new technologies |

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| **Translation Domains & Projects:-** |
| * Very strong in Mechanical, Insurance documents, HR letters, Medical, Healthcare, Technical, Legal, Ads, Media, Agriculture and General Translations in Tamil.
* Worked Windows UI & UA, Mobile UI & UA, TV manuals with very high contextual quality.
* Maintaining good score in a medical monthly news letter.
* Always scoring 90+ in Technical translations with high contextual meaning.

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| **Rates** |
| **Translation:*** 0.50 – 0.90 INR (0.04 USD) for Technical, Mechanical, General Contents.
* 0.80 – 1 INR (0.05 USD) for Legal, Medical Contents.
* For back translation 1 INR (0-04 USD)

**Review/Proofread:*** 150 – 250 INR (5 – 15 USD) per hour or 0.20 INR per Word

\*Rates per source word |
| **Strength** |
| * Immediate Email response & support.
* High Knowledge in Tamil-India words usage.
* Easily learn new software.
* Positive Attitude.
* Willing to work all Time zones.
* Willing to work anywhere.
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| **Personal Profile** |
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| Name | ManoSundar Ravindran  |
| Father’s Name | Ravindran S |
| Date of Birth | 09/05/1988 |
| Gender | Male |
| Passport | K8973633 |
| Marital status | Married |
| Nationality | Indian |
| Languages Known | Tamil, English, Malayalam. |

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|  **Declaration** |
|   I hereby state that above furnished particulars are true to the best of my knowledge.  Your Sincerely Sign (1).jpg  (ManoSundar.R) |