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| **ManoSundar Ravindran**      +91- 957 828 9435  +91- 954 341 8465    @ mano1526@gmail.com  @ mano1526@live.com  Skype : manosundar5  Hangouts : mano1526 | For **Communication**  G/O K. Ramalingam  22/9A, First St,  Rajiv Gandhi Nagar,  Kolathur,  Chennai,  Tamilnadu,  India – 600 099. |
| 3-72 / 3-74B, Yadavar Kudiyiruppu,  Pothikulam post,  Mudukulathur,  Ramanathapuram DT,  Tamilnadu,  India – 623 704. |
| **Experience (5 Years)** | |
| * Worked as a Language Coordinator in various domains and languages (Automotive, General, Medical, Technical, IT, Legal, Marketing, Media, Ads Etc) in Somya Translators Pvt LTD (Dec 2012 – March 2014). * Working as freelance translator since 2009 (Official letters, E-Learning School books, Books, Certificate Translation, Mobile UI testing, Medical Leaflets Etc..).      * Worked as a Process Associate (Tamil Translations in Agriculture and Health care VAS contents) in Infiniti Research Ltd, Bangalore (March 2012 to Dec 2012). * Worked as a junior data analyst (Dec 2011 to March 2012) in APEX knowledge solutions, Chennai. * Worked as data processor (Feb 2011- May 2012) in DATAMARK prodamt, Chennai. * Worked as Address entry operator in Idea Cellular, Trivandrum. * Worked as a freelance (Vehicle manuals & Official Letters) Tamil translator, From Feb 2009 to Dec 2009. | |
| **Academic Details** | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Course Name** | **Board/ University** | **Institution** | **Month/Year of Passing** | **% of Marks** | | B.A  (Distance) | IGNOU | Madurai Regional Office | 2012 | - | | HSC | State Board | Sacred Heart Higher Sec. School,  Thiruvarangam. | March 2006 | 81 | | SSLC | State Board | Sacred Heart Higher Sec. school,  Thiruvarangam. | March 2004 | 91 | | |
| **Skills** | |
| |  |  | | --- | --- | | CAT Tools | LocStudio, Trodos 2007, 11 & 14, TWS, Wordfast, XTM, Alchemy and GTT. | | Platforms worked on | Windows XP/Vista/7/8, Linux | | Others Programs & Software | HTML & XML Tags, Basics of Photoshop, Coral draw, Indsign, Subtitle Workshop etc | | Hobby | Reading, Learning new technologies | | |
| **Translation Domains & Projects:-** | |
| * Very strong in Mechanical, Insurance documents, HR letters, Medical, Healthcare, Technical, Legal, Ads, Media, Agriculture and General Translations in Tamil. * Worked Windows UI & UA, Mobile UI & UA, TV manuals with very high contextual quality. * Maintaining good score in a medical monthly news letter. * Always scoring 90+ in Technical translations with high contextual meaning. | |
| **Rates** | |
| **Translation:**   * 0.50 – 0.90 INR (0.04 USD) for Technical, Mechanical, General Contents. * 0.80 – 1 INR (0.05 USD) for Legal, Medical Contents. * For back translation 1 INR (0-04 USD)   **Review/Proofread:**   * 150 – 250 INR (5 – 15 USD) per hour or 0.20 INR per Word   \*Rates per source word | |
| **Strength** | |
| * Immediate Email response & support. * High Knowledge in Tamil-India words usage. * Easily learn new software. * Positive Attitude. * Willing to work all Time zones. * Willing to work anywhere. | |
| **Personal Profile** | |
| |  |  | | --- | --- | | Name | ManoSundar Ravindran | | Father’s Name | Ravindran S | | Date of Birth | 09/05/1988 | | Gender | Male | | Passport | K8973633 | | Marital status | Married | | Nationality | Indian | | Languages Known | Tamil, English, Malayalam. | | |
| **Declaration** | |
| I hereby state that above furnished particulars are true to the best of my knowledge.    Your Sincerely  Sign (1).jpg    (ManoSundar.R) | |