**Dianelys Chile**

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Miami, FL 33165

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<http://www.proz.com/profile/1571885>

### SKILLS

Advanced Internet and Email Skills

Multilingual (English, Spanish, French)

Organizational Skills

Researching Skills

Text Processing Skills

Translating Skills (English/Spanish)

### EXPERTISE

Accounting and Business

General

History

Literary

Medical

Religion

**SAMPLE TRANSLATIONS**

Portfolio or samples of translations performed in the past are available upon request or on my profile on www.proz.com

**CURRENT EMPLOYMENT**

**President/Owner** D C Professional Services, Inc

*Accountant/Freelance Translator*

April 2005 – Current

*Offering a variety of professional services to our clients: accounting and taxes, incorporating and related services, translation services, and notary services*

**WORK HISTORY**

**Administrative Assistant/Accountant** Hernandez & Tacoronte, PA (2000 – present)

### CERTIFICATIONS

*Barry University (Class of 2012) - Bachelor in Accounting; Minor in Spanish, Certificate of Interpretation and Translation*

*Member of ATA (American Translators Association)*

*Florida Notary Public*

### REFEREE’S

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