**Larissa Franzin Tavares dos Santos**

E-mail: [Larissa\_franzin@hotmail.com](mailto:Larissa_franzin@hotmail.com)

Skype: larissafran

Descalvado, Sao Paulo, Brazil

**I Educational Background**

Bachelor of Arts in Translation from University of Sao Paulo State (UNESP), Campus Sao Jose do Rio Preto, Sao Paulo, Brazil. Completed in January 2005.

**II Professional History**

**Freelancer Home-office Translator**

Since 2008, I have been translating for Royal Canin Brazil, a company which belongs to Mars Group. Among my main projects, I have translated and subtitled documents and videos from a variety of topics, ranging from veterinary and marketing to human resources and quality systems. In addition, I also translated financial and manufacturing guidelines, and localized their web site and specific software packages.

From 2008 to 2011, I translated some books from the well-known America series “For Dummies” for Alta Books, a Brazilian Publisher. Some of those books include Pregnancy For Dummies, Trigonometry For Dummies, Statistics I and II For Dummies and Marketing For Dummies. Besides those books, I also translated 27 Powers of Persuasion and Six Sigma: The Handbook.

From 2008 to 2011, I translated some human resources documents for Mineração Jundu, a mining company which makes part of the Saint Gobain Group.

**III Software**

Office Package

SDL Trados Studio 2009

Wordfast

**IV International Experience**

South Africa, Johannesburg, 2010

Studying English at English Access School

China, Shanghai, from 2011 to 2012

Teaching Brazilian Portuguese