**Curriculum Vitae**

Nadine Dietrich

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**Professional Experience**

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| From Feb 2011 - | **Freelance Translator, Proofreader and private Teacher**  Translations from English and Spanish into German, proofreading and content creation; private classes (English, Spanish, German as a foreign language, Math) |
| Dec 2006 – Aug 2010 | **Office Assistant and IT Administrator**  Pizza Rustica Corporate Office, Miami, FL, USA |
| Feb 2004 – Jun 2006 | **Private Tutor**  Abacus Tutoring Institute, private tutoring for all grades |

**Education**

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| 1996 – 2003 | **University of Leipzig**  Master of Education, Sociology and Politics  Exam graded with 1.6 (being 1 the best grade) |
| 1999 - 2000 | **Exchange year in Cuba**, internship at the Faculty of Foreign Languages at the University of Havana |
| 1995 | **Abitur** (A level diploma) |

**Additional Skills**

* Proficiency in German (mother tongue), English and Spanish
* Advanced IT skills (MS Office, Photo Editing, CMS, HTML, php, Joomla)
* Intercultural abilities
* Driver’s license