# Annie Roberge

**Email: annietranslates@gmail.com**

**English to French Translator**

Areas of expertise:

* Law
* Cosmetics, natural body care products, labeling
* Marine and environmental conservation
* Animal welfare

**Education:**

Certificate in Animal Welfare, Thompson Rivers University, BC, 2015

Université du Québec à Trois-Rivières, Certificate in Translation, 2013

Université du Québec à Montréal, 1995

College Ahuntsic, Law Major, Montreal, 1994

**Work Experience:**

Pure Pai Earth & Body Care*,* Owner-Operator Thailand since 2006

-Full charge of all business operations

-Provide translation services for the company

-Communicate verbally and in writing to answer inquiries

-Prepare and manage correspondence, reports and documents

-Set up and maintain filing system

-Personnel management

-Develop and maintain internet business

-Create all cosmetic formulations

**Volunteering experiences:**

Whale Shark and Oceanic research Center, Marine conservation intern 2015

-Conduct research dives and coral reef surveys

-Community outreach and environmental education

-Real life experience of the issues related to conservation and eco-tourism

-Organize whale shark encounter trips

-Data collection and management

P.A.W. Cat Sanctuary & Humane Society, Volunteer 2015

-General shelter maintenance and care of animals

**Additional Information:**

Certified advanced diver, Level 2 Reef fish surveyor. Extensive knowledge of cosmetic ingredients and formulations. Animal welfare advocate. Excellent computer/word-processing skills.