|  |  |
| --- | --- |
| **PERSONAL INFORMATION** | Richard Lin |
|  |
|   | Residence: No. 129, YuChe village, Madou district, Tainan City  |
| +886936843102 |
| kiwi0627@ms48.hinet.net; kiwi0627@gmail.com |
|  |
| Date of birth 06/27/1975 | Nationality Taiwanese |
|  |

|  |  |
| --- | --- |
| **OCCUPATIONAL FIELD** | **Translation**  |

|  |
| --- |
| **WORK EXPERIENCES** |
|  |  |
| 06/2014 – in progress**Taiwan** | Interpreter/Translator in Champion Manpower ServicesWorking as an English translator / interpreter. I translate the documents for the companies in Southern Taiwan Science Park, such as OI, regulations, dissemination, announcement, statement, warning report form. Sometimes, I assist in taking foreign workers to seek medical service or support the company such as EPISTAR for interpretation .  |
| 09/1999 - 10/2013**Taiwan** | MIS staff in Chien Shing Stainless Steel Co. Ltd. Use Informix 4GL to develop and manage the company, the job related to computer and servers.  |

|  |
| --- |
| **EDUCATION AND TRAINING** |
|  |  |
| 06/1993 – 09/1997 | Bachelor degree in Management Information System in Chang Jung Christian University  |
|  |  |
| **09/1990 – 06/1993** | National Beimen Senior High school |
|  |  |

|  |  |
| --- | --- |
| **PERSONAL SKILLS AND COMPETENCES** |  |
|  |  |
| Mother tongue | Traditional Chinese |

Other language English

|  |  |
| --- | --- |
| Language Certifications 2013 | TOEIC 525 |

|  |  |
| --- | --- |
| Computer skills and competences | Competences in Windows, Microsoft Office Internet Explorer, Mozilla Firefox, Google Chrome, Dropbox and Outlook Express, Trados 2015 and 2017 |

|  |  |
| --- | --- |
| Social skills, competences and additional information | Independent, responsible and friendly person. Strong team spirit, good communication skills, great interest in foreign languages, countries and cultures. |

Translation works: IT translation and proofreading for the leading professional and largest software

company, Web website (Use Trados), Web

localization (http://www.binly.com.tw)、(http://chuanpen-

packing.com), Software manual localization, Translation of patent report for CPU

SOCKET for CPU company

Autobiography: I am Richard who live in Taiwan and can speak in Chinese. Because my father was an

English teacher, I picked it up by osmosis. Although I work full-time in the company, I

sometimes study in English. I tried to start to be a freelance English translator in 2003

due to being interested in English. From now on, I have 15-year experiences in

English to Chinese and Chinese to English. I specialize in computer, network,

software manuals,IT, business, marketing, law,patents, certificates, medication,

contracts, chemical, machine, finance etc. I have many works such as  journals and

papers like manuals, MIS, website localization (http://www.binly.com.tw)、 (http://chuanpen-packing.com), contracts, medical journals, certificates,contracts, chemical journal. I have also passed the TOEIC with the score of 525. I can use Trados 2015 and 2017.