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| PERSONAL INFORMATION | Alexandra Maria Cascais Sarzedas  **Europass CV** |
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| C:\Users\Utilizador\Desktop\14517407_1262227810483811_744612694661008741_n.jpg | Rua do Rio do Pardal, nº 1 - 2710-637 SINTRA - PORTUGAL |
| +351 916151452 |
| asarzedas@gmail.com |
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|  |
| Sex F | Date of birth 18/11/1971 | Nationality Portuguese |

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| JOB APPLIED FOR  POSITION  PREFERRED JOB  STUDIES APPLIED FOR | Translator / Reviewer / Proofreader |

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| K EXPERIENCE |  |

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| From 2008 –Present | Freelancer Translator / Reviser / Proofereader |
| Translation and revision/proofreading services from English//French into Portuguese on the following subjects:   * Geopolitics; * Communications technology; * Journalism; * Legal; * Food sector; * Pharmaceutical sector; * Social Media; * Electronics. |
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| EDUCATION AND TRAINING |  |

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| 2018  2018   |  |  | | --- | --- | |  |  | | BA |  |
| Applied Languages (English and French) – Consulting and Administration | UAB – Universidade Aberta de Lisboa | |
| Official Diploma  Translation and Linguistic Information Technologies – Instituto Camões (in association with the Faculty of Letters of the University of Lisbon)- Portugal | |

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| PERSONAL SKILLS |  |

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| Mother tongue(s) | Portuguese | | | | |
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| Other language(s) | UNDERSTANDING | | SPEAKING | | WRITING |
| Listening | Reading | Spoken interaction | Spoken production |  |
| English | C2 | C2 | C2 | C2 | C2 |
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| French | C2 C2 C2 C2 C2 | | | | | C2 | C2 | C2 | C2 |
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| Computer skills | * Good command of Microsoft Office Tools, Wordfast, and perfectly acquainted with Internet. |

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