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| PERSONAL INFORMATION | Alexandra Maria Cascais Sarzedas **Europass CV** |
|  |
| C:\Users\Utilizador\Desktop\14517407_1262227810483811_744612694661008741_n.jpg  |  Rua do Rio do Pardal, nº 1 - 2710-637 SINTRA - PORTUGAL |
|  +351 916151452  |
|  asarzedas@gmail.com  |
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|  |
| Sex F | Date of birth 18/11/1971 | Nationality Portuguese  |

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| JOB APPLIED FORPOSITIONPREFERRED JOBSTUDIES APPLIED FOR | Translator / Reviewer / Proofreader |

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| K EXPERIENCE |   |

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| From 2008 –Present | Freelancer Translator / Reviser / Proofereader |
| Translation and revision/proofreading services from English//French into Portuguese on the following subjects:* Geopolitics;
* Communications technology;
* Journalism;
* Legal;
* Food sector;
* Pharmaceutical sector;
* Social Media;
* Electronics.
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| EDUCATION AND TRAINING  |   |

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 | BA |  |
| Applied Languages (English and French) – Consulting and Administration | UAB – Universidade Aberta de Lisboa  |
| Official Diploma Translation and Linguistic Information Technologies – Instituto Camões (in association with the Faculty of Letters of the University of Lisbon)- Portugal |

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| PERSONAL SKILLS |   |

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| Mother tongue(s) | Portuguese |
|  |  |
| Other language(s) | UNDERSTANDING  | SPEAKING  | WRITING  |
| Listening  | Reading  | Spoken interaction  | Spoken production  |  |
| English | C2 | C2 | C2 | C2 | C2 |
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| French |  C2 C2 C2 C2 C2 | C2 | C2 | C2 | C2 |
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| Computer skills | * Good command of Microsoft Office Tools, Wordfast, and perfectly acquainted with Internet.
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