***Curriculum Vitae***

**Personal details:**

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| |  |  | | --- | --- | | **Name** | *An Goddard* | | **Date of birth** | *24/12/1979* | | **Nationality** | *Belgian* | |  | *Married to Simon Goddard ( Brit)* | | **Address** | *Grimaldi 22*  *8560 Moorsele* | | **Telephonenumber** | *056/44.08.61*  *0475/95.10.07 (M)* | |

**Education:**

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| **1991-1996** | ***Latin –Mathematics ( 6h)*** | *Onze-Lieve-Vrouw-Ter-Engelen-Lyceum, ‘t Fort, Kortrijk* |
| **1997-1999** | ***Bachelor Psychology*** | *K.U.L.university , Leuven* |
| **1999-2001** | ***Bachelor German languages – option English - Dutc*** | *K.U.L. university, Leuven* |
| **2003** | ***Microsoft Office course*** | *Hantal, Kortrijk* |

**perience**

**Workex**

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| **2001** | **Student job** | ***GOM West Vlaanderen*** | Hostess work and interpreting at trade fair in Brussels expo |
| **2000-2001** | **Student job** | ***Fortis, Poperinge, Belgium*** | 2 x 2 months being a clerk at the bank |
|  |  |  |  |
| **2003-2007** | **Manager** | ***Royal Stables BVBA,*** | All admin, bookkeeping, sales and advertising. |
| **2005 - 2007** | **Freelance translator and interpreter** | ***Freelance*** | Several big and small translation projects. |
| **07/2007-12/2007** | **Project Manager**  **Part-time** | ***Push-International,***  ***Berkshire, United Kingdom.***  ***Translation and localisation agency*** | Project managing of translation and interpreting jobs. |
| **2008 - present** | **Translator** | ***Belgium*** | Translator and manager at Royal Translations bvba |

**Skills:**

* Perfect in 3 languages : Dutch – English and French ( Married to a *British* national ).
* Good knowledge of German.
* Perfect knowledge of Microsoft Office.
* Knowledge of DTP.
* Experience website design ( Quark software - Dreamweaver)
* Punctuality, experience, an eye for detail

**Fields of expertise:**

* Psychology and philosophy
* Marketing - advertising
* Finance and sales
* Travel and entertainment
* Real estate
* Literature
* Sports and videogames