

## Jeffrey L. DeLange

### Freelance Translator

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- Objective:** To offer efficient, punctual and accurate translation solutions to translation companies, thereby helping them better to serve their clients.
- Lang. Pairs:** Portuguese > English (US)  
Spanish > English (US)
- Specialization:** Certificates/Diplomas/Licenses, Business, Legal (Contracts), Finance, Medical, General.
- Production:** 5,000+ words/day.
- Experience:**
- Self-Employed  
**Freelance Translator**

Goiânia Brazil / Orem, Utah, USA  
1999 to Present

  - Translation of documents, manuals, contracts and other material.
  - Successful, efficient management of large translation projects.
  - Adherence to high standards of accuracy.
  - Adherence to established rules pertaining to word meanings, sentence structure, grammar, punctuation and mechanics.
- Phoenix Language Institute  
**Director**

Goiânia, Brazil  
August 2002 to December 2004

  - Developed English Teaching Materials and administrated them in ESL classes.
  - Followed established rules pertaining to word meanings, sentence structure, grammar, punctuation and mechanics
  - Contributed to profitability by improving teaching methods.
  - Applied knowledge of translation and language differences in ESL classes.
- Education:**
- Brigham Young University  
**B.A. in Portuguese**

Provo, Utah  
2000

  - Area of focus: Linguistics
  - Minor in Teaching English to Students of Other Languages.
- Other:**
- Native English Speaker (American), with ten years of residence in Brazil.
  - Translation Software: SDL Trados Studio 2009, Fortis Revolution.
- Rates:**
- Translation:** US\$0.08 / word  
**Proofreading/editing:** US\$0.03 / word