

CURRICULUM VITAE

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01 - Qualification

Translator with a wide experience - more than 20 years – in translating in the pair of languages below mentioned.

I have worked as a freelance translator for many translation agencies around the world and directly with large companies in the areas of Advertising/Marketing, Finance, Informatics, EBusiness, Telecommunication, Accounting, Medical, Legal, Commercial, Food, Fashion, Academics (thesis, abstracts), Literature, and many others.

Full skill to execute the jobs contracted with the best possible quality, offering a competitive price and according to the accepted delivery times.

Idioms:

English, Spanish > Portuguese

Portuguese, Spanish > English

References:

UNITRAD COOPERATIVE unitrad@unitrad.com.br / Manuala Gonçalves – Phone: 55-11-3064-8197

<http://www.unitrad.com.br/index.php>

AYA Instituto Linguístico aya@ayainstituto.com.br www.ayainstituto.com.br

Phone/Fax: 55-11-5678-3212

RITA DE CÁSSIA S CASTRO aya@ayainstituto.com.br

Long Duration Jobs:

* Máquinas Piratiniga S/A - Layout and Systems.

* Medical Devices & Day care Medical Association Project

- * Sap Office Automation Projects
- * ATTN & T Projects (Lucent Technologies Projects in Brazil)
- * Journalistic Bandeirantes Networks & Merchandising

Short Duration Jobs:

- * Business Administration and accounting
- * Games and Entertainment Software
- * Commercial Bidding and Contracts
- * Telecommunications
- * Computer Science

Current Occupation.

Free-Lancer Activity in technical, commercial , legal, medical and general translations, with CIT - International Translations and Service Center S/C, and Guardian Net Translations, Accredited Member - UNITRAD.

Background Education.

National institute of Production and Productivity School of Technology and Production Engineering Undergraduate in 1972 in Technology and Production Engineering.

Methods & Times Measurement (M.T.M – I/II/III)

School: The British Methods-Time Measurement Association Limited

Duration: 12 months

Methods & Times Measurement Analysis Certificate (M.T.M – I/II/III)

Modern French

School: French Alliance of Paris (France)

Certificate of French - 4th degree of French Alliance of Paris

Location: Paris (France).

Methods & Times Measurement (M.T.M - I/II/III)

School: SENAI

Duration: Four months

Methods & Times Measurement Analysis Certificate (M.T.M - I/II/III)

Location: São Paulo.

Cobol Programming and Computation Sciences

School: Servimec

Duration: Eight months

Location: São Paulo.

Organization & Methods

School: Datamec

Duration: Four months, Location : São Paulo.

Dos, Windows, Word e Excel

School: Date Sell

Location: São Paulo.

Composition and Grammatical Updating Course

School: Verbum

Location: São Paulo.

Course and Workshops in Advanced Translation Practices

School: Catholic University of São Paulo

Location: São Paulo.