

Ahmed Adel Mohamed

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PROFILE

Professionally qualified QA and DTP Specialist with more than 5 years experience in all Bi-Di languages.

EDUCATION

Faculty of Economics and Political Science
Cairo University, Egypt

WORK HISTORY

Oct 2002-Present

DTP Specialist
SaudiSoft
Egypt

- Only DTP Specialist In SaudiSoft
- Developed a plan to increase DTP projects in the Company.
- Established a DTP department.
- Initiated a plan to handle Farsi and Urdu.

Aug 2001-Aug 2002

DTP Department Manager
Future-Group
Egypt

- Managing, training and technical support DTP staff in Future-Group.
- Raising both the productivity and quality of my team.
- Increased the Staff from 2 to 7 DTP specialists plus the QA staff.

Jun 2000- Aug 2001

DTP Specailist
Futuer-Group
Egypt

- Handling all types of DTP tasks in both PC and Mac.

FREELANCER

- Nokia (Arabic, Farsi and Urdu)
- HP printers
- Kyocera printers and Faxes
- BenQ Laptop
- Volvo
- Semeins mobiles
- Canon printers
- World Bank Report 2002
- London Transport guide
- Felicia

SKILLS

- Expert on all Layout applications under MAC and PC.
- Very good on all Graphics applications under Mac and PC.
- Good In Flash.
- Very good in typing Arabic and English.

SOFTWARE

MS Word, MS Power Point, MS Visio, MS Publisher
Adobe InDesign 2.0.2 ME, Adobe InDesign CS ME,
Adobe Acrobat Pro 6.0 ME,
Adobe PageMaker 7.0, Adobe FrameMaker 7.0,
Adobe Illustrator 9.0 to CS ME, Adobe Type
Manager Deluxe, Adobe PhotoShop 7.0 and 8.0 ME
Corel Draw 11 and 12
Free Hand 9 to MX
QuarkXpress 5.0

HARDWARE

PC and MAC

REFERENCES

Available on request.

LANGUAGES

Arabic: Mother tongue
English: Very good