Aline LECLERC 8, rue du Général Renault 75011 PARIS

Mobile: +33(0)6.60.56.94.00

Email: alineleclerc@agoratranslations.com

Born June 26th 1978 in France

## **ACADEMIC TRAINING**

2001 - 2002 Master degree, Studies in Language, Civilization and Literature of English-

speaking countries (LLCE), Université Jean Moulin Lyon 3, France.

End of studies essay: « Hong Kong, 1997-2001: from West to East ».

**1999 - 2001** Bachelor degree - LLCE Studies, Université Jean Moulin Lyon 3.

## **VOCATIONAL EXPERIENCE**

01/ 2007 – to date	Independent translator (English into French), transcriptor and reviewer. Projects completed for international and European agencies and organizations (Louvre Abu Dhabi, WHO, OECD, EASA, UN, WEF, ADB, OSHA, etc.), French government research and other services (CNRS, IRSTEA, INRAE, Campus France, etc.), NGOs (Wild-Touch, PlaNet Finance, etc.), law firms (Hogan Lovells, Eunomie Avocats, Rouch & Associés, Flichy Grangé, etc.) and various private companies (L'Oréal, Danone, Ricoh, Babyzen, Kering, etc.)
03/2005 - 01/2007	Part-time <b>in-house legal and technical translator</b> , <b>bilingual assistant</b> and receptionist, Hogan & Hartson MNP law firm, Paris, France.
10/2003 - 06/2004	<b>Bilingual</b> event manager and facilitator, Culture Department, Université Jean Moulin Lyon 3, Lyon, France.
10/2001 - 06/2002	<b>French Language</b> teacher assistant, The Weald School, Billingshurst, West Sussex, <b>England</b> .

## **OTHER**

IT Daily use of CAT software: SDL Trados Studio 2021, SDLX, Déjà Vu,

Wordfast, Xbench, memoQ, MemSource, Qt Linguist, XTM Cloud, Smart Editor, etc. Very good skills in office software (Microsoft Word, Excel, Adobe Bandar, Banda

Reader, Powerpoint, etc.).

Other Commitments - Voluntary educational and cultural tutor, food donation volunteer for a

& Training Certificates French non-profit organization (Secours Populaire de Paris)

- First Aid Training Certificate for Children & Infants (Protection Civile de

Paris)

Hobbies Sports (yoga, swimming), sewing, reading, cinema, music & travel.

## **FOREIGN LANGUAGES**

English Fluently read, spoken and written. Long and regular stays in UK, Australia &

Ireland.

Member of the Chartered Institute of Linguists (CIOL).

Spanish Read, spoken and written. Linguistic Skills Certificate - European Upper

Intermediate Level B2.