



# CURRICULUM VITAE

## PERSONAL INFORMATION

Name **MAJA EKLUND**  
 E-mail **eklund.maja@gmail.com**  
 Nationality/Work authorisation **Swedish / Member of the European Community**  
 Date of birth **15.12.1981**

## EDUCATION AND TRAINING

- 2009 **Project Leading** at the University of Malmö, Sweden
- 2008 **Spanish** at the University of Dalarna, Sweden
- 2006 Spanish course at the "IMSOL" language school of Granada, Spain
- 2000 Social Science at Katedralskolan in Skara, Sweden

## WORK EXPERIENCE

- 2010 - Now  
• Main activities **Freelance translator for Interlingua Text & Layout**  
Manuals
- 2009 - Now  
• Main activities **Project Leader and Web Editor**  
Web, PR, Articles,
- 2008-Now  
• Main activities **Freelance translator for Zoover**  
Web, Travel, PR
- 2009  
• Main activities **Freelance translator for Lingo**, Agency , Copenhagen , Denmark  
Travel guides
- 2008-2009  
• Main activities **Freelance translator for Moviii**, Film company in Malmö, Sweden  
Manuscripts

## SKILLS AND COMPETENCIES

### MOTHER TONGUE

### ADDITIONAL LANGUAGES

- Reading skills
- Writing skills
- Verbal skills

### TECHNICAL SKILLS AND COMPETENCIES

### SWEDISH

ENGLISH	SPANISH	NORWEGIAN	DANISH	GERMAN
Excellent	Excellent	Excellent	Excellent	Basic
Excellent	Excellent	Basic	Basic	Basic
Excellent	Excellent	Excellent	Excellent	Basic

Practical knowledge as an advanced user of **Windows operating systems**.

Excellent knowledge of **Macintosh and PC**.

Working with **CAT tools (SDL TRADOS, Wordfast), Microsoft Office** and **HTML code**.

