



# Konstantin Levchenko

Male, 38 years, born on 26 June 1977  
Moscow, Russia

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## Translator

Work experience: 14 years 9 months

Language pair: English to Russian, Russian to English

Specialization areas: automotive industry, pulp and paper industry, oil and oil products markets, manufacturing

## Education

1995-2000

### Kazan State Pedagogical University

Foreign Languages Department, English and German teacher

## Work experience

June 2013 — till now

2 years 5 months

### Argus Media Ltd (market reporting agency)

[www.argus.ru](http://www.argus.ru)

#### Translator/Market reporter

- Translation of articles from English into Russian for Russian publications (oil and oil products markets)
- Translation of finance, legal, internal documentation, and materials for company web site
- Monitoring of Russian base oil export markets by interrogation of market participants such as producers, buyers, trading companies
- Making a weekly overview of Russian base oil export markets (in English) – analysis of market situation, market news and trends, deals
- Preparation of weekly oil and oil products markets overviews (in Russian)

January 2011 — June 2013

2 years 6 months

### International Paper Russia (pulp and paper mill)

[www.internationalpaper.com](http://www.internationalpaper.com)

#### Corporate Media Editor

- Coordinating relations with all internal and external stakeholders  
Cascading & implementing all internal communication activities initiated by head office
- Development of corporate information channels: newspaper, newsletters, information boards, etc.
- Production of corporate newspaper (newspaper planning, text writing, translating texts from English, editing, desktop publishing, photographing & pre-press)
- Production of newsletters, leaflets, flyers for company departments
- Editing of Russian translations for European headquarters
- News releases for European headquarters (English)

- Internal information/organizational announcements (Russian&English)

September 2007 — January  
2011  
3 years 5 months

## **International Paper Russia (pulp and paper mill)**

[www.internationalpaper.com](http://www.internationalpaper.com)

### **Translation Group Manager**

- Managing the work of Technical Translation Group (6 translators), translation quality control (editing), allocation of translation tasks in accordance with the translators' fields of expertise
- Managing English training for key employees
- Interpretation (sequential and simultaneous interpretation during discussions and top level meetings, interpretation support for foreign specialists, trainings, conference calls, etc.)
- Translation of technical, financial, legal documentation, correspondence

January 2006 — September  
2007  
1 year 9 months

## **International Paper Russia (pulp and paper mill)**

[www.internationalpaper.com](http://www.internationalpaper.com)

### **Translator**

- Interpretation (sequential and simultaneous interpretation during discussions and meetings of top level, interpretation support for foreign specialists, trainings, conference calls)
- Translation of technical, financial, legal documentation, correspondence

December 2000 — October  
2005  
4 years 11 months

## **OAO KAMAZ (truck manufacturing company)**

[www.kamaz.ru](http://www.kamaz.ru)

### **Translator**

- Interpretation (sequential and simultaneous interpretation during negotiations/discussions and meetings, interpretation support for foreign specialists, trainings, conference calls, etc.)
- Translation of technical, financial, legal, regulatory documents, business correspondence, etc.