







## PERSONAL INFORMATION

## Balázs Horváth



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## WORK EXPERIENCE

## 2005- Freelance Translator

- Specialized in technical translations: information technology, computing, electronic devices and house hold machines.
- I also have translation experience in the subjects of tourism, games, casino and gambling.

## 2011- Quality Engineer

iQor Global Services, Hungary

- Responsible for the Quality Assurance of spare parts and screening / test processes.

Business or sector Electronics Repair Service

## 2003-2011 Supplier Quality Engineer

Flextronics, Hungary

- Responsible for the Quality Assurance of electronic components, and assemblies as well as Supplier Development

Business or sector Electronics Manufacturing Service

## EDUCATION AND TRAINING

## 2003-2007 Information and Library Science

Level 6

BDF College, Szombathely, Hungary

- Information Technology
- Information Management

## PERSONAL SKILLS

Mother tongue(s) Hungarian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	B2	B2	C1
Spanish	A1	A1	A1	A1	A1

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user  
Common European Framework of Reference for Languages

- Communication skills :
- Good communication skills gained through my several years experience in a multi-lingual business environment.
- Organisational / managerial skills
- Experience in team work and leadership: currently responsible for a team of 5 people.
- Job-related skills
- Good command of Quality Assurance and Lean processes.
  - Experience in Customer Care and Supplier Development
- Computer skills
- Good command of CAT tool: SDL Trados
  - Good command of Microsoft Office applications
  - Basic HTML
- Driving licence
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