CURRICULUM VITAE

Personal Details

Name : Sandra Dewi Wirawan

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Yogyakarta

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Email id : sandradewi_w@yahoo.com, sandradewi.w@gmail.com

Marital Status : Single

Sex : Female

Place / Date of Birth : Pekalongan / 29 April 1979

Nationality : Indonesia
Religion : Catholic

Language Mastery

Native : Indonesian Second Language : English

CAT Tools

CAT Tools : Trados 2007, Trados Studio 2009, SDL Passolo 2009, SDLX

Formal Education

Level	Institution	Program	Period	Details
Elementary School	SD Sampangan Pekalongan		1985-1991	
Junior High School	SMP Sampangan Pekalongan		1991-1994	
Senior High School	SMUN 3 Pekalongan	IPA (Natural Science)	1994-1997	
University	Universitas Sanata Dharma Yogyakarta	English Education	1997-2004	IPK: 3,37/4

Informal Education

1992 - 1997 : English Course at IMPRESS Pekalongan

1 November 2002 : Table Manner Course at Hotel Santika Yogyakarta

May - June 2004 : Computer Course at Infikom Yogyakarta, which includes

MS Windows, MS Word, MS Excel, MS Power Point dan

MS Access

9 October 2004 : Career Workshop 'Strategi Memasuki Dunia Kerja'

28 April 2008 : IT Seminar 'Mendulang Uang dengan Blog'

11 April 2009 : Seminar 'Bahtera Goes to Jogja' (Translation Seminar)
19 July 2009 : Seminar 'Bahtera Goes to Malang' (Translation Seminar)

Experience as Translator

- I have been working as translator since the year 2000 with various topics; agriculture, economics, education, engineering, medical, legal, social, governmental, art, etc.
- Translating BI Yogyakarta (Indonesian Central Bank, Yogyakarta Branch Office) Annual Report 2005, 2006, 2007, and 2008. (Indonesian>English)
- Translating questionnaire about the life of Indonesian migrant workers in the US. (Indonesian>English)
- Translating questionnaire about ethnic conflict and civil society in Indonesia. (Indonesian>English)
- Translating abstract for undergraduate thesis. (Indonesian>English)
- Translating Medical Record. (Indonesian>English)
- Translating a study finding of the perception and understanding of sexuality and reproduction health of people with disabilities. (Indonesian>English)
- Translating the curriculum of Magisterial of Tourism Gadjah Mada University, Yogyakarta, Indonesia. (Indonesian>English)
- Translating a paper on Godod Soetedjo, the painter. (Indonesian>English)

- Translating a paper entitled "Multicultural Education Connecting Theory to Practice" by Allison Cumming-McCann (English>Indonesian)
- Translating items for a travel agent website localization. (English>Indonesian)
- Translating Birth Certificates. (Indonesian>English)
- Translating a Marriage Certificate. (English>Indonesian)
- Translating a hygiene booklet. (English>Indonesian)
- Translating a website of internet speed test. (English>Indonesian)
- Editing the instruction for the US president motorcade in Indonesia. (English>Indonesian)
- Editing an application in Facebook (Buddypoke) (English>Indonesian)
- Editing an application in Facebook (eBuddy) (English>Indonesian)
- Transcribing and translating a market research interview for IMS Health regarding generic drugs (GX Project).
- Translating report of share appraisal. (Indonesian>English)