European **Curriculum Vitae**



Personal information

Breslieva Gabriela Surname(s) / First name(s)

> Address(es) Blagoj Muceto 3 A, 2000 Stip, R. Macedonia

Telephone(s) (+389) 32 38 81 88; Mobile: (+389) 70 579 022

E-mail gabibreslieva@yahoo.com

Nationality Macedonian

Date of birth 26 March 1975

> Gender Female

Desired employment / Occupational field

Work experience

Translator

Dates

Occupation or position held Owner / Freelance translator

Main activities and responsibilities Translation, proofreading, localization, administrative work

July 2007 onwards

Name and address of employer TRANSLATUM,, 33 Solidarnost, 2000 Stip, R Macedonia

Type of business or sector **Private Sector**

> 2005 - 2007 **Dates**

Occupation or position held Freelance translator as member of Macedonian Dream Team

Main activities and responsibilities Translation, localization, proofreading, transcription, administration

Type of business or sector Private Sector

> 2005 - 2006 Dates

Occupation or position held **ICT Trainer**

Main activities and responsibilities Trainer for the innovative usage of ICT in lectures, e-school, USAID

Type of business or sector USAID, Ministry of education

> 2002 onwards Dates

Occupation or position held Teacher in English Language

Main activities and responsibilities Teaching primary school students English language

Name and address of employer PS Dimitar Vlahov, Sremski front bb, 2000 Stip, R Macedonia

Type of business or sector Education

Dates Page 1/3 - Curriculum vitae of Breslieva Gabriela

2002

Occupation or position held

Main activities and responsibilities

Name and address of employer

Official Legal Court Translator

Translating legal documents, certificates, diplomas, passports

Ministry of justice

Dates

Feb 2000 - June 2001

Occupation or position held

Teacher in English Language Main activities and responsibilities Teaching secondary school students English language

Name and address of employer

Comprehensive school "Slavco Stojmenski", 2000 Stip, R Macedonia

Type of business or sector

Education

Dates

2000 - 2007

Occupation or position held

Owner of the Center for English language "Piccadilly" Stip

Main activities and responsibilities

Teaching English to adults, businessmen and teaching Macedonian to foreigners

Name and address of employer

Center for English language "Piccadilly", 2000 Stip, R Macedonia

Type of business or sector

Private sector

Dates

1997 (March - June)

Occupation or position held

Translator, interpreter

Main activities and responsibilities

Meeting arrangements, providing logical support, negotiated service contacts, offering crosscultural advice

Peace Corps

Name and address of employer

Type of business or sector NGO

Education and training

Dates

October 1993- November 1998

Title of qualification awarded

Bachelor degree in English Language and Literature –

Teacher in English Language

Principal subjects/occupational skills

Theory / Practice of Teaching, English and American Literature

Name and type of organization providing education and training Sv "Kiril i Metodij", Skopje, R Macedonia

Level in national or international classification

ISCED 5 – Teacher of English Language

Personal skills and competences

Mother tongue(s)

Macedonian Language

Other language(s)

Self-assessment

European level (*)

English, Serbian, Croatian, Bosnian

English Serbian, Croatian, Bosnian Understanding

Speaking Writing Listening Reading Spoken Spoken interaction production C2 Proficient user Proficient C2 Proficient user C2 Proficient user B2 Proficient user B2 B2 Proficient user user

Social skills and competences

Member of Macedonian Dream Team with whom we have established our own translation agency

Member of Macedonian team for localization of www.proz.com into Macedonian language

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Computer skills and competences

Windows XP; MS Office, Internet CAT tools: Trados Freelance 7, Wordfast 5, Audacity

Driving licence

Yes, B

Additional information

Freelance translator for:

- Company for Computer systems "Commeo" Stip
- Export-import company Luna Commerce Stip
- Textile company EAM Stip
- Medical center in Stip

Translation, localization, proofreading and transcription for many companies as a member of Macedonian Dream Team and TRANSLATUM Ltd. (Macedonian into English and vice versa, Bosnian, Serbian, Croatian into Macedonian and English)

- Brochures and Flyers on Extended Aged Care at Home and Community Aged Care
 Packages, 10000 words, En > Mk
- Instruction Manuals on mining equipment, over 20000 words, *En > Mk*
- Macedonian law of excises, 4.500 words, En > Mk
- McDonalds HAPPY MEAL BOXES, over 4000 words, *En > Mk*
- Internet pools and questionnaires; Investigator Manuals on Quest Diagnostics Clinical Trials, over 20000 words, *En* > *Mk*
- Instruction Manuals for LG household appliances, 70000 words, En > Mk
- Instruction Manuals for EPSON printers, 45000 words, *En > Mk*
- Child protection conference minutes in a court, 5000 words, *En > Mk*
- Laws, contracts, personal correspondence, Serbian into English and vice versa
- Patent translation (pharmacy), over 10000 words, En > Mk
- Brochures on cattle, pig and swine breeding and feeding, over 8000 words, *En > Mk*
- Telecommunication contracts, general, 12000 words, Mk > En
- Web site localization www.proz.com, www.prodamsam.com, En > Mk
 - Volunteers for www.translators4kids.com, En > Mk