

CAROLINE RATTE

LEGAL & ADMINISTRATIVE TRANSLATOR FROM ENGLISH INTO FRENCH

22/12/68

Paris, France

I am a translator from English into French available for all job sizes, from small and urgent to very large projects. I have experience and competence in various translation fields.

I have a B.A. in Languages for International Business from Paris IV Sorbonne University, France and a Master Degree in Law from Paris 1 Panthéon Sorbonne University, Paris, France.

My fields of expertise are:

- Legal translation in general, law of contract, Company law, law of Succession, Administrative law, Insurance law, Criminal law, Law of Torts, Family Law, Memoranda and Articles of association, law of taxation, commercial contracts
- Financial documents, Invoices, financial statements, Balance sheets and Income statements.
- Human Resources : Resume, Job Description, Quality, Training, diplomas
- Administrative and business correspondence, Management
- Banking, Accounting, Export, Letter of Credit

Pricing/Other services:

My usual rate is 0.08€/source word + VAT

I can translate an average of 1500 to 2000 word per day.

Quotation upon request-free (please send your document to be translated)

Tools:

Microsoft Office (word, excel, power point, publisher)

Fine Reader

Wordfast

Expert Pdf Editor, Creator and Reader

cratte@ae-traduction.com

Tél: 01 42 88 27 79

Fax: 01 42 24 81 20

27 rue Raffet, 75016 PARIS