Yulia Ldokova

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Education

In progress KIMEP University

Major: Educational Policy and Management

2000-2005 Kazakh-German University, Department of International

Relations

Major: International Relations

1990-2000 Specialized Secondary Language School No. 124

Work Experience

PRIME LOGISTICS

09-11/2003 Office work, translations

United Universal Holding

09/2005 – Translator to the Financial Analyst

06/2006 English-Russian/Russian-English translation of financial documentation: balance sheets,

cash flow statements, income statements; translation of contracts, meetings as well as

translations in construction, air navigation and poultry fields.

Vegamedia for BusinessWeek

08/2006 – Transcription of interviews; verbal translation of interviews, meetings, presentations,

telephone conversations, as well as written translations of interview agendas, presentations,

correspondence.

KIMEP University

English Language Translator

01/2007 – to Translation of financial, accounting and legal documentation; correspondence; foundation

documents of the University. I translate everything required for an English-speaking

educational institution to be able to operate in a Russian/Kazakh-speaking environment (diplomas, transcripts, certificates, contracts, policies, charters, guidelines, regulations,

policies, catalogs, press-releases, articles, web-site updates etc.)

Additional Information

present

Date of Birth: May 22, 1983

Languages: <u>Russian</u> – native, <u>English</u> – fluent, <u>German</u> – intermediate.