

CURRICULUM VITAE

Name Vilcins Andris
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Nationality Latvian
Date of birth SEPTEMBER 2, 1971

WORK EXPERIENCE

- **Dates (from – to)** August 1998 - Current
- **Name of employer, position** Freelance translator in language pairs EN-LV, LV-EN, RU-LV, LV-RU, EN-RU, RU-EN

- **Dates (from – to)** March 2011 – April 2012
- **Name of employer, position** State Land Service, Project manager

- **Dates (from – to)** September 2006 – September 2009
- **Name of employer, position** Rolgi Woodworking, CEO

- **Dates (from – to)** October 2003 – September 2006
- **Name of employer, position** State Revenue Service, EU Project manager

- **Dates (from – to)** August 1998 – December 2003
- **Name of employer, position** International law firm Hough, Vilcins, Seppala & Palubinskas, Attorney

- **Dates (from – to)** August 1993 – July 1998
- **Name of employer, position** Latvian Tourist Board, Legal adviser, Director

- **Dates (from – to)** September 1991 – May 1993
- **Name of employer, position** Riga Secondary School No.69, Teacher of English

EDUCATION AND TRAINING

- **Dates (from – to)** 1989 - 1993
- **Name and type of organisation** Faculty of Law, University of Latvia
- **Title of qualification awarded** Bachelor of Law

- **Dates (from – to)** 1978 - 1989
- **Name and type of organisation** Riga English Grammar School
- **Title of qualification awarded** Secondary education

SKILLS AND COMPETENCES

MOTHER TONGUE **LATVIAN**

OTHER LANGUAGES

- **RUSSIAN**
- Reading skills Excellent
- Writing skills Excellent
- Verbal skills Excellent

- Reading skills
- Writing skills
- Verbal skills

ENGLISH
Excellent
Excellent
Excellent

TRANSLATION EXPERIENCE

WORKING AS FREELANCE TRANSLATOR IN THE LANGUAGE PAIRS LATVIAN – ENGLISH, ENGLISH – LATVIAN, LATVIAN – RUSSIAN, RUSSIAN – LATVIAN, ENGLISH - RUSSIAN AND RUSSIAN – ENGLISH SINCE 1998. ALL PREVIOUS EMPLOYMENT POSITIONS HELD HAVE INVOLVED EVERYDAY USE OF BOTH ENGLISH AND RUSSIAN, INCLUDING TRANSLATION AND INTERPRETING, DRAFTING DOCUMENTS, ETC. TRANSLATION SERVICES PROVIDED TO A RANGE OF LATVIAN TRANSLATION AGENCIES (ANNORE, TRANSLINGUA, E-TULKS, SKRIVANEK, BALTIC TRANSLATIONS, ABYLING, LMI TRANSLATIONS, ETC.), FOREIGN TRANSLATION AGENCIES (ALS (UK) LTD, GLOBALEXICON LTD (UK), TIPPING SPRUNG, LLC (USA), VERBATIM INTERPRETERS LTD (UK), ACCORD TRANSLATIONS (IRELAND), WORDMINDS (UK), CRAFT TRANSLATIONS (UK), TRAVOD (UK), ANDOVAR (INDIA), ANSH (INDIA), COSMIC GLOBAL (INDIA), SYNCRO TRANSLATION (ROMANIA), SNEGIRI (RUSSIA), ETC.) AND BOTH LATVIAN AND INTERNATIONAL PRIVATE CLIENTS IN THE CAPACITY OF FREELANCE TRANSLATOR. BROAD RANGE OF SUBJECTS COVERED WITH SPECIALIZATION IN LEGAL, FINANCIAL, GOVERNMENTAL, TOURISM AND MARKETING ISSUES. THE OTHER SUBJECTS HAVE INVOLVED MACHINERY, OPERATION MANUALS, PHYSICS, OPTICS, PSYCHOLOGY, ETC.