

First Name : Martin
Surname : Hlava
Nationality (mother tongue) : Czech

Source Language : English
Target Language : Czech

E-mail : hlavamartin@seznam.cz
Mobile : +420-608 714 639
WWW : www.czech-translator.com

Year of birth : 1970
Place of residence : Kbelnice, 100 km north-east of Prague



Areas of specialization : software
e-banking, marketing
electronics: office appliances: printers, monitors, mobile phones, cameras etc.
automotive: sales webinars, web trainings, owner's manuals, service manuals, websites, terminology management

Educational Background : Charles University, Prague, Czech Republic, degree in English and Mathematics (1996)
Pune University, India, MA English

Professional Experience : since 1996 - freelance translator
2001 - 5-month interpreter assignment with Kimberly-Clark (Burton-upon-Humber)
2000 - manager's assistant in logistics department - C.S. Cargo (www.cscargo.cz) (6-months experience)

Equipment : HP ProBook 4720s
Scanner CanoScan 4200F
ADSL internet connection

Processing formats : Standard (DOC, RTF, XLS, TXT, PPT, PDF (non-coded), HTM, HTML, MIF, RC, SGML, XML)

CAT Tools : SDL Trados Studio 2009, SDLX Trados 2006, Catalyst 4 (currently expired license), other tools upon agreement

DTP : outsourced

Daily output: approx. 2500 words

Method of payment : bank transfer, paypal