Curriculum Vitae

Personal information

Surname(s) / First name(s) | Borralho, Gonçalo

Address(es) Rua de Itália, n.º 6, 4.º Dtº.,

2605-224 Belas, Portugal

Telephone(s) Landline: (351) 309 702 439

Mobile: (351) 965 460 702

(351) 934 254 121

E-mail <u>gborralho@netcabo.pt</u>

gborralho@gmail.com

Nationality | Portuguese

Date of birth | 29 April 1972

Work experience

Dates From November 2012 to present

Occupation or position held Free lance translator

Main activities and responsibilities | Technical translations in the areas of videogames, Internet, certificates and diplomas, tourism and

travel

Name of employer | Translated.net

Type of business or sector | Translation agency

Dates From November 2012 to present

Occupation or position held | Free lance translator

Main activities and responsibilities | Technical translations in the areas of medicine (general) and cosmetics

Name of employer | Smart Localization Type of business or sector | Translation agency

Dates | From 2010 to present

Occupation or position held | Free lance translator

Main activities and responsibilities | Technical translations in the areas of HR

Name of employer | APG – Associação Portuguesa de Gestores e Técnicos de Recursos Humanos

Type of business or sector | HR Association

Dates From September 2009 to present

Occupation or position held | Free lance translator (French and English)

Main activities and responsibilities | Technical translations in the areas of Leasing and Fleet Management

Name of employer | Arva

Type of business or sector | Leasing and Fleet Management company

Dates | From June 2009 to present

Occupation or position held | Free lance translator (French and English)

Main activities and responsibilities | Technical translations in the areas of civil engineering

Name of employer EACE – Engos Associados, Lda.

Type of business or sector Civil Engineering and Equipment

Dates | From May 2007 to present

Occupation or position held | Free lance translator (French and English)

Main activities and responsibilities | Technical translations/revisions in the areas of mechanical engineering, automotive industry,

automotive repair and maintenance manuals, training, marketing, merchandising, Quality Standards, welding and watchmaking industry (Renault, Ixell, Volvo Trucks, Steyr-Daimler-Puch, Peugeot, Claas,

Toyota, Sony, NDrive, Gucci, Ebel, Tissot, Utec, Somfy, Bosch, Aisacan, among others)

Name of employer | Star – Serviços Linguísticos, Lda.

Type of business or sector	Translation agency		
Dates	From May 2006 to present		
Occupation or position held	Free lance translator (English)		
Main activities and responsibilities			
Name of employer	Translations.com		
Type of business or sector	Translation agency		
Dates	From February 2004 to present		
Occupation or position held	Free lance translator (French, English and Spanish)		
Main activities and responsibilities	Technical translations/revisions in the areas of legal documentation, automotive industry, HR, tourism, software, hardware, marketing, medical equipment, food and drink, clothing, among others (Google, HP, Novabase, Apple, Dell, Toshiba, Honda, Peugeot, Renault Trucks, Isuzu, John Deere, BP, Total, British Airways, Ryanair, Worldmate, Barceló Hotels & Resorts, Mercure Hotels, Trophypan, Luminex, Diageo, Dewar's, Ballantine's, Grant's, Reebok)		
Name of employer	Viva Translations		
Type of business or sector	Translation agency		
Dates	From July 2004 to March 2006		
Occupation or position held	Free lance translator		
Main activities and responsibilities	Technical translations in the area of automotive industry (BMW, Mitsubishi, Hyundai, Goodyear, Fulda, Shell)		
Name of employer	A2 – Always Two		
Type of business or sector	Translation agency		
Dates	From August 2003 to present		
Occupation or position held	Free lance translator		
Main activities and responsibilities	Technical translations in the areas of industrial engineering.		
Name of employer	Delta Língua		
Type of business or sector	Translation Agency		
Dates	From February 2001 to June 2004		
Occupation or position held	In-house translator (French, English and Spanish)		
Main activities and responsibilities	Technical translations/revisions in the areas of mechanical engineering, automotive industry, automotive repair and maintenance manuals, training, marketing, merchandising, sales; telecommunications, tobacco process machinery (Citroën, Opel, Mitsubishi Motors, Isuzu, Irmscher, Siemens, Tabaqueira, NEC, EID, Pfizer; Unisys, Rehau, among others)		
Name of employer	VIP – Gabinete de Traduções Técnicas, Lda		
Type of business or sector	Translation agency		
Dates	From September 1998 to present		
Occupation or position held	Free lance translator		
Main activities and responsibilities	Technical translations in the areas of legal documentation, automotive industry, industrial engineering, and medical equipment (Subaru, Mercedes, East Timor Government)		
Name of employer	Séculis		
Type of business or sector	Translation agency		

Dates Coccupation or position held Occupation or position held In-house translator

Main activities and responsibilities Technical translations in the areas of legal documentation, automotive industry, industrial engineering, and software. (Microsoft, Motorola, Honda)

Name of employer Type of business or sector Translation agency

Education and training

Dates

From September 1991 to June 1995

Title of qualification awarded

Degree in Translation

Name and type of organisation providing education and training

Universidade Autónoma de Lisboa (Autonomous University of Lisbon)

Personal skills and competences

Mother tongue(s)

Portuguese

Other language(s)

Self-assessment

European level (*)

English French Spanish

Understanding			Speaking		Writing
	Listening	Reading	Spoken interaction	Spoken production	
	Excellent	Excellent	Very Good	Very Good	Very Good
	Very Good	Very Good	Good	Good	Good
	Good	Good	Intermediate	Intermediate	Elementary

(*) Common European Framework of Reference for Languages

Social skills and competences

Team work Method

Proactiveness

Organisational skills and competences

Organisation capacity; Goal-oriented work;

Quality-oriented work.

Computer skills and competences

Experienced Internet user;

Excellent command of the following CAT tools:

- Trados 2007/Trados Studio 2011
- Wordfast 3.1
- MemoQ 6.0.12
- Transit XV/TermStar/WebTerm
- Idiom

Excellent command of the following localization tools:

- Helium 6.1
- LocStudio 4.80
- Passolo Essential 2011

Driving licence

Category B vehicle