### Sevgi Ünüvar Mobile Phone: +90 555 590 95 38 E-mail: sevgiunuvar@gmail.com

## PERSONAL DETAILS

Permanent Address:	Korutürk mah. Kasırga sk. No:10 D:6 Balçova/IZMIR
Place of Birth:	İzmir
Date of Birth:	1 <sup>st</sup> December 1987
Gender:	Female
Nationality:	Turkey (TC)
Marital Status :	Single

#### EDUCATION

2006 - 2011:	Sabancı University, Istanbul, Turkey
	Manufacturing Systems Engineering
	Date of Graduation: January, 2011
2002-2006:	Yamanlar High School, İzmir/ Turkey

### LANGUAGE SKILLS

Turkish(Native) English(Advanced)

#### WORK EXPERIENCE

Freelance Translator,3 years (For translation agencies and private clients)

Coca Cola İçecek, 2010 Summer Planning Department

Devlet Hava Meydanları İşletmesi, 2009 Summer Information Technology

# **SPECIALIZATIONS**

#### Technical

(User manuals, training materials, manufacturing-production documents, equipment catalogue, machine configurations, service booklets, automotive)

**Engineering** (Chemistry, biology, physics, general science)

**IT/computing** (manuals and user guides)

Marketing (Advertising texts, websites, brochures)