

CURRICULUM VITAE

PERSONAL

Name: **TAH TEBO Louise Akom**

Date of Birth: 27th May 1982

Nationality: Cameroonian

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Postal Address: P.O. Box 2273, Douala, Cameroon

Civil Status: Married – Two Children

PROFESSIONAL HISTORY

09/2011 – 01/2017: **Country Market Research Analyst**

EUROMONITOR INTERNATIONAL

- Collect, analyse and report on the Economic data through English and French Interviews
- Provide industry insights and trends on various Cameroonian markets
- Conduct primary research such as telephone surveys, or written surveys with targeted industries and ministries
- Research secondary (published) sources in both languages
- Produce market reports on Forecast of future market trends

11/2011 – 2016: **Operations Safety Leader (OSL) – Drilling Exploration & Development Campaign**

ADDAX PETROLEUM CAMEROON COMPANY (APCC)

- Promote the Company's safety culture and HSSE management system on drilling rigs in both English and French
- Develop HSE Project Safety Documentation including HSE Plans, Bridging documents with Contractors and SIMOPS in both Languages
- Implement specific Drilling HSE standards and dedicated systems
- Lead/participate in incident investigations into nearmiss, high potential incidents, property damages, or injuries
- Manage and promote incident prevention through preventive actions and HSE campaigns/publications
- Initiate and drive project audits and site inspections
- Review contractor HSE Clauses within Contracts
- Conduct HSSE monthly meetings, and provide support to pre-spud, kick-off meetings with contractors
- Provide HSE technical support for Management and drilling operations as needed

07/2011 – 10/2011: **QA/QC HSE Support**

PECTEN CAMEROON COMPANY

- Developed HSE Project Safety Documentation
- Implemented Company requirements for all Incident prevention, reporting, investigating and follow-up
- Facilitated project audits and site inspections, followed-up of findings and actions
- Monitored and reported project HSE Performance
- Implemented Training Plan

06/2010 – 08/2010: **Country Data Analyst**

EUROMONITOR INTERNATIONAL

- Collect, analyse and report on the Economic data
- Provide industry insights and trends on various Cameroonian markets
- Conduct primary research such as telephone surveys, or written surveys with targeted industries and ministries
- Research secondary (published) sources
- Forecast the future market trends

07/2009 – 12/2009: HSSE Assurance & Systems Coordinator

PECTEN CAMEROON COMPANY

- Coordinated HSE Assurance processes and procedures
- Ensured data management and quality for Incident Management, Assurance, Environment
- Maintained all HSSE data, HSE Management System procedures and standards
- Monitored and reported on Company HSE performance
- Maintained HSE audit data and followed-up on closure of actions
- Supported Crisis Management and Emergency Response teams
- Managed Corporate HSSE events calendar

12/2008 – 07/2009: HSSE and Administrative Support

PRODUCTION SERVICES NETWORK/COTCO

- Ensured internal and external correspondence and followed-up on recommendations.
- Managed manpower capacity planning, and timekeeping
- Managed HSE records and documentation control
- Facilitated emergency response drills and management of change database process
- Facilitated safety trainings, Management and personnel meetings

05/2008 – 10/2008: Drilling HSE Support

PECTEN CAMEROON COMPANY

- Ensured compliance on all incident reporting, investigating and follow-up
- Maintained Wells Management Database
- Prepared Project Safety Documentation
- Facilitated project audits and site inspections, follow-up of findings and actions
- Monitored and reported project HSE performance
- Ensured compliance on hazard management
- Participated in all drills, HSE meetings

11/2006 – 05/2008: HSSE Assurance & Systems Assistant

PECTEN CAMEROON COMPANY

- Provided support to Management for compliance to HSE systems
- Implemented Shell standards in all incident reporting, investigating and follow-up
- Facilitated the Competence Assurance process for critical positions onshore and offshore
- Facilitated Management HSE reviews, Incident review panel meetings
- Drove appropriate follow-up of findings/actions from management reviews, company HSE plans, Audits
- Ensured HSE induction of all new employees

TRAINING & EDUCATION

- Nebosh International General Certificate (IGC)
- Helicopter Underwater Escape Training (HUET)
- Basic Offshore Safety & Survival (BOSIET)
- Risk Assessment (using Bowties)
- TRIPOD Incident Investigation Methods
- Use of Fire Extinguishers
- CPR and rescue breathing Techniques
- Records Management
- 2004 – 2006: DUT in Computer Engineering - University Institute of technology (IUT) Douala
- 1998 – 2000: 5 GCE A Levels - Presbyterian Secondary School Mankon – Bamenda
- 1993 – 1998: 11 GCE O Levels - Our Lady of Lourdes Secondary School – Bamenda

COMPUTER SKILLS

Excellent Data Processing - Microsoft Office

LANGUAGES

- English – Excellent
- French – Very Good

Referees supplied upon request