

Europass Curriculum Vitae



Personal information

First name(s) / Surname(s) **Sciuто**
 Address (Italy)
 Mobile +39 3887967664
 Nationality Italian
 Date of birth 01/04/1984
 Gender Female

Desired employment / Occupational field

Translator

Work experience

Dates	09/09/2011 - 05/01/2012
Occupation or position held	Waitress of ice-cream parlour
Main activities and responsibilities	Organization of the opening and closing the store. Inventory of products for the preparation of ice cream. Customer service.
Name and address of employer	Capriccio Divino calle Hortaleza 48, 28013 Madrid (Spain)
Type of business or sector	Accommodation and food service activities
Dates	15/03/2011 - 30/06/2011
Occupation or position held	Manufacture of Italian ice-cream
Main activities and responsibilities	Organization of production of ice cream; order of the products needed for production; preparation of cakes and pastries; organization of the opening and closing the store. Customer service
Name and address of employer	Heladería Freskura calle Volcano, 4, 41002 Seville (Spain)
Type of business or sector	Accommodation and food service activities
Dates	08/10/2010 - 04/03/2011
Occupation or position held	Waitress
Main activities and responsibilities	Customer service and recommendation of the special dishes.
Name and address of employer	Al Solito Posto Plaza Cuesta del Rosario 15, 41004 Seville (Spain)
Type of business or sector	Accommodation and food service activities
Dates	10/11/2008 - 12/03/2010
Occupation or position held	Shop salesperson
Main activities and responsibilities	Support and customer service in different sections of the library.
Name and address of employer	Edison Bookstore Piazza della Repubblica 27, 50123 Florence (Italy)
Type of business or sector	Commercial

Dates	18/05/2007 - 11/06/2008			
Occupation or position held	waitress			
Main activities and responsibilities	Customer service and special dishes recomending.			
Name and address of employer	Trattoria Borgo Antico Piazza Santo Spirito 6 r, 50125 Florence (Italy)			
Type of business or sector	Accommodation and food service activities			
Dates	08/08/2008 →			
Occupation or position held	Voluntary translator			
Main activities and responsibilities	Translation of forms, rules for travel and preparation of campaigns IAI			
Name and address of employer	Alliance International of Inhabitants			
Type of business or sector	Human health and social work activities			
Dates	10/06/2009 - 11/09/2009			
Occupation or position held	training			
Main activities and responsibilities	Training as translator and assistant professor of Italian language for foreigners.			
Name and address of employer	Eurocentres Piazza S.Spirito 9, 50129 Florence (Italy)			
Type of business or sector	Education			
Dates	08/10/2008 - 10/06/2010			
Occupation or position held	Model			
Main activities and responsibilities	Model for body painting			
Name and address of employer	Charles H. Cecil Studios Borgo San Frediano,68, 50124 Florence (Italy)			
Type of business or sector	Arts, entertainment and recreation			
Education and training				
Dates	10/10/2010 →			
Title of qualification awarded	Master			
Principal subjects / occupational skills covered	Translation of new technologies			
Name and type of organisation providing education and training	Universidad Menéndez Pelayo (Filology) C/ Puerta de Jerez, 4, 41001 SEVILLA (Spain)			
Dates	10/10/2003 - 06/07/2010			
Title of qualification awarded	DEGREE IN INTERCULTURAL STUDIES			
Principal subjects / occupational skills covered	Spanish language and literature, Japanese language and literature. Philosophy, Contemporary History, Geography, History of Religions, Psycolinguistic, History and Critic of Cinema, Portuguese language.			
Name and type of organisation providing education and training	Università degli Studi di Firenze, Facoltà di Lettere e Filosofia (Human sciences) Piazza S.Marco 4, 50121 Florence (Italy)			
Personal skills and competences				
Mother tongue(s)	Italian			
Other language(s)				
Self-assessment	<table border="1"> <thead> <tr> <th>Understanding</th> <th>Speaking</th> <th>Writing</th> </tr> </thead> </table>	Understanding	Speaking	Writing
Understanding	Speaking	Writing		

<i>European level (*)</i>	Listening	Reading		Spoken interaction		Spoken production				
Spanish / Castilian	C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user
English	B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user
Japanese	A2	Basic User	A2	Basic User	A2	Basic User	A2	Basic User	A2	Basic User
Portuguese	A2	Basic User	A2	Basic User	A2	Basic User	A2	Basic User	A2	Basic User

(*) [Common European Framework of Reference \(CEF\) level](#)

Social skills and competences	Good ability to adapt to multicultural environments, gained through my work experience in Spain.
Organisational skills and competences	In my work, I always take initiative to help the people I work with and of course, the customers. I really enjoy working within a team and having contact with customers. Furthermore, I thrive working under stressful environments. I can work as a team and work under stress.
Technical skills and competences	Good command of TAO Softwares.
Computer skills and competences	- Good command of Microsoft Office™ tools (Word™, Excel™ and PowerPoint™); - Basic knowledge of graphic design applications (Adobe Illustrator™, PhotoShop™).
Artistic skills and competences	writing, painting, photography
Driving licence(s)	B