

CURRICULUM VITAE

Yuko Abe

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EDUCATION

- 2008-2009 **Front Range Community College, Fort Collins, CO**
First year of nursing degree
- 2005-2008 **Colorado State University, Fort Collins, CO**
Degree: Bachelor of Natural Science
Major: Psychology
Minor: German
Cumulative GPA: 3.371/4.00
- 2003-2004 **Front Range Community College, Fort Collins, CO**
First two years of Psychology degree and pre-nursing
- 1989-1991 **Babel Institute of Cross Cultural Communications, Tokyo, Japan**
English translation course
- 1981-1982 **Berliner Sprach Schuele, Berlin, Germany**
German language studies

WORKING EXPERIENCE

- 1993-Present **Translator, Self Employed**
- Translated documents between English and Japanese by contract.
Included:
Emergency guidebook for Ritto city, Japan (2012)
Travel guidebook for Katsuragi city, Japan (2012)
Whisper-voice test for health care department, Shiga prefecture, Japan (2011)
Presentations of International Light Association's conference (2010-2011)
Website for apartments in Hawaii (2009),
Business letters and technical documents for Hewlett Packard
Nursing textbook for Miyagi University
Home economy textbook for Home Economy Teachers Association
Manuals for house appliances and medical equipment.
Novels
Non-fiction

- 2010-2011 **Interpreter and Translator, International Light Association's 7th Annual Conference, Amsterdam, Netherlands**
- Interpreted presentations of Japanese speakers to English audience.
 - Translated English lectures to Japanese.
- 1990-2010 **Private Language Teacher, Self Employed**
- Taught both English and Japanese privately and in various language schools.
 - Created language-teaching materials.
 - Supervised effective methods for language learning.
 - Organized activities to expose students to the culture of English speaking countries.
 - Organized activities to expose students Japanese culture.
- 2002-2003 **Lifeguard, City of Fort Collins Recreation Department**
- Guarded at three different pools in Fort Collins.
 - Supervised and instructed appropriate behavior for pool usage, saved drowning people, and provided first aid treatment to wounded people.
- 1993-2002 **Translator, Harlequin Japan, Tokyo, Japan**
- Translated English novels into Japanese at the pace of three books a year.
- 1997-1998 **Language Teaching Assistant, Miyagi University Language Service Center, Japan**
- Provided student counseling.
 - Organized study materials such as videos, audiotapes, books, and papers.
 - Advised students how to study English effectively.
 - Consulted students about their TOEIC and TOEFL scores.
 - Analyzed the relationship between students' TOEIC and TOEFL scores and attendance, regular test scores, and studying attitude.

PROFESSIONAL SKILLS

- Fluent in English and Japanese. Conversant in German.
- Experienced in cultural communications and international relations.
- Knowledge in medical field gained through nursing program and related classes.
- Basic computer skills such as word processing, spreadsheets, presentation software, and databases.
- Able to travel and adapt to different schedules.

LEADERSHIP

- 1992-1993 Chairperson of the neighborhood association, Sendai, Japan
- 1993-1994 Group Leader of the Parent Teacher Association, Koyodai Elementary School, Sendai, Japan

ACTIVITIES

- Member of Sustainable Development Group, office in Colorado State University. Volunteer for the organic garden work.
- Member of Fort Collins Go club.
- Provided personal health care.
- Ran full marathon.
- Extensive travel through Asia, Europe and the United States.

- Extensive experience with diverse cultures and cross-cultural environments.
- Taught cooking classes at health food stores.
- Organized and attended cooking classes of food from different countries.
- Volunteered cleaning beaches.

REFERENCES

John Kessenich	210 West Magnolia Street, Fort Collins, CO 80521	Tel. 970-484-9961
Lyn Doole	16 St. Matthews Street, Willunga SA5172, Australia	Tel. 61-8-8556-4801
Maruta Kalnins	2010 Bluff Street, Boulder, CO 80303	Tel. 720-470-1500
Tamara Doak	419 Larkbunting Dr., Fort Collins, CO 80526	Tel. 970-217-5425