

Europass Curriculum Vitae



Personal information

First name(s) / Surname(s) **Dobriana Rumenova**
Address Alei Vuzrajidane 14, 7000 Russe (Bulgaria)
E-mail(s) apos7tolova@gmail.com
Nationality Bulgarian
Date of birth 03 March 1991
Gender Female

Desired employment / Occupational field

Translator

Work experience

<p>Dates</p> <p>Occupation or position held</p> <p>Main activities and responsibilities</p>	<p>09 February 2009 - 27 January 2012</p> <p>Translator</p> <p>Translating documents, newsletters, articles, short stories and various data. The work included IT, Educational, General, Musical, Literary, Marketing, Business, Journalism & mass communication, Telecommunications and Travel & tourism translations.</p>
<p>Name and address of employer</p> <p>Type of business or sector</p>	<p>Vias Translations 7 Tetovo, 7000 Russe (Bulgaria)</p> <p>Translation Services</p>
<p>Dates</p> <p>Occupation or position held</p> <p>Main activities and responsibilities</p> <p>Name and address of employer</p>	<p>02 July 2010 - 28 July 2010</p> <p>Writer</p> <p>Writing articles about possible complications during pregnancy or labour</p> <p>Manila Blogs Philippines</p>
<p>Dates</p> <p>Occupation or position held</p> <p>Main activities and responsibilities</p> <p>Name and address of employer</p>	<p>17 July 2010 - 30 August 2010</p> <p>Writer & Internet Researcher</p> <p>Writing articles of all types on various topics - everything from copywriting to creative writing.</p> <p>Digital Media World (USA)</p>
<p>Dates</p> <p>Occupation or position held</p> <p>Main activities and responsibilities</p> <p>Name and address of employer</p> <p>Type of business or sector</p>	<p>02 September 2010 - 27 September 2010</p> <p>Writer</p> <p>Writing articles on stock market tools, interior decorating and everything else requested by the employer.</p> <p>Denise Rutledge (USA)</p> <p>Ghostwriting</p>
<p>Dates</p> <p>Occupation or position held</p> <p>Main activities and responsibilities</p>	<p>18 September 2010 - 06 March 2012</p> <p>Research & Data Entry</p> <p>Gathering all the necessary information (venue locations, hourly schedules, etc) for unsigned artists'</p>

tours and then entering it in liveunsigned.com's database.
 Name and address of employer Elizabeth Wood (ibrow.com)
 (United Kingdom)

Education and training

Dates 13 September 2005 - 30 June 2010
 Title of qualification awarded Professional certificate class 3 as a piano player
 Name and type of organisation providing education and training "Professor Vesselin Stoianov" (National School of Arts)
 Pirrot №12, 7000 Russe (Bulgaria)

Personal skills and competences

Mother tongue(s) **Bulgarian**

Other language(s)

Self-assessment
 European level (*)

English

German

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user
B1	Independent user	C1	Proficient user	B1	Independent user	B1	Independent user	B2	Independent user

(*) [Common European Framework of Reference \(CEF\) level](#)

Computer skills and competences Advanced usage of SDL Trados 2009, Microsoft Office Word, Excel, PowerPoint and Adobe Acrobat.