

Chris Dunham

Japanese to English Translator & English Native Checker

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EDUCATION

Michigan State University
B.A. in Japanese

WORK AND LEADERSHIP EXPERIENCE

Freelance Translator (2016–present)

Specializations: Finance, corporate communications, investor relations, tourism, Olympics, proposals and other general business topics.

Translator & Global Communications Specialist

Mizuho Bank, Ltd., Tokyo (July 2018–Dec. 2020)

- In-house translation of bank documents, presentations, contracts, financial results, press releases, etc.
- Plan and lead Japanese culture training for new employees in Japan

Lead Translator & Project Manager

JTB, Tokyo (Mar. 2014–June 2018)

- Conducted project management of Japanese to English, Chinese and Korean translation
- Translated Japan tour and hotel information for sales to English-speaking markets
- Translated business emails and other company documents

International Associate

Alps Electric, Tokyo (Oct. 2012–Jan. 2014)

- Translated company documents (contracts, board of directors meeting minutes, manuals, etc.)
- General office and secretarial work.

COMPUTER SKILLS

-Extensive experience in SDL Trados, Memsource, and Microsoft Office.

LANGUAGES

English – Native
Japanese – Native fluency (received JLPT N1 in 2013)