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Lynne Hutchinson-Sor
Executive English
Freelance translator & proofreader
English/French/English
EFL/ESOL Trainer

Education/Training/Qualifications

2008-2009	1 st year Masters programme in Educational Sciences, University of Rouen
2005-2008	BA French, London University (Royal Holloway), Upper second class honours degree - translation & written French core subjects
1999-2006	Various in-house training courses with ECLAT - peer observation, peer teaching, pedagogical workshops
1996	Certification by French Education Nationale to teach EFL in primary schools (ages 6-11)
1995-1996	British Institute in Paris TEFL course (BICTEFL)
1995	Writing Standard Operating Procedures (Center for Professional Advancement, The Netherlands)
1990	British Institute for Regulatory Affairs Introductory (BIRA) course (GB)
1988-1992	Several training courses in computer software (Word, Excel, Powerpoint)
1987-1988	EDUCATEL correspondence course preparing a two-year vocational degree in applied food science (1 st year dietetics) including theoretical and practical components
1981-1982	French language and culture - Alliance Française, Nice Shorthand-typing course in French

Experience

Since September 2010	EFL lecturer
ENSEEIH school of engineering	
Since September 2010	EFL lecturer for 3 rd year BSc students in Embedded Electronic Systems
University Paul Sabatier, Toulouse	

Since January 2010 University Paul Sabatier, Toulouse	EFL lecturer for Electronic Engineering students, 1 st and 2 nd years
Since March 2009	Freelance trainer registered with French Department of Further Training
09/2007-06/2010 Toulouse Chamber of Commerce, ESC www.esc-toulouse.fr	EFL lecturer on Undergraduate business school programme (full international accreditation). Coordinator of First year English programme (315 students, 7 lecturers)
08/2004-2007 ESC Toulouse	EFL lecturer for Chamber of Commerce School of Business and Computer Studies (EGCi) 1 st , 2 nd and 3 rd year students (now part of business programme above)
Since 08/2004 Lingua Institut (Paris & Roissy)	EFL teacher
Since 2002 Association ECLAIR Drémil-Lafage (31)	Co-founder and Director of Studies. Team of four language teachers in Spanish, Japanese and English. In charge of obtaining financial backing from local and regional authorities, sales and marketing
03/1999-02/2007 ECLAT, St Martin du Touch (31)	EFL teacher
05/2002-2007 Jeremy Wainstead Formation, Bidart (64)	EFL teacher
Since 1996	English/French/English translator & proofreader. Various projects including marketing, technical, industrial, pharmaceutical, legal and general
1994-1995 Biovector Therapeutics, Ramonville (31)	Bilingual PA to Scientific Director
1992 Rhône-Poulenc Rorer, Antony (92)	Manager of Standard Operating Procedures for clinical studies, bilingual PA to Clinical Quality Assurance Director
1988-1992 RP-Tanabé - clinical trial joint venture, Antony (92)	Bilingual PA to Director of Pharmaceutical and Regulatory Affairs.
1984-1986 Laboratoires Arkopharma, Carros (06)	Bilingual PA to General Manager, Head Pharmacist

Interests, abilities and professional body membership

Reading, Tap dancing

Full driving licence

Member GET (Guild of English Teachers), Member "Cadres d'Oc" business circle

Personal information

Date of birth: 21st June 1963, dual British/French nationality

Place of birth: Holmfirth (GB)

Three children aged 21, 18 and 12