

## LANGUAGES

English (native)

French (fluent)

Spanish (fluent)

## AREAS OF EXPERTISE

Legal

Certificates, Diplomas and  
Academic Transcripts

Financial and Business

Journalistic Texts

Proofreading

## RATES

Upon request

## CONTACT DETAILS



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Zoe Lancet

# Zoë Lancet, MA, BA

## Freelance Translator

### PERSONAL SUMMARY

- A fully-qualified professional translator with a proven ability to translate from French and Spanish into English.
- Specialised in legal, financial and business translation
- Well-organised and able to work to strict deadlines.
- Articulate and fully aware of diversity and multicultural issues.
- Experienced in the use of Trados and MemoQ.

### WORK EXPERIENCE

**Freelance Translator** August 2010 – Present  
FREELANCE TRANSLATOR OF  
FRENCH & SPANISH INTO ENGLISH

**School Manager and Head of English**  
BABYLON IDIOMAS, MADRID August 2007-June 2010

**English Teacher and Translator**  
TRANSCOM WORLDWIDE, MADRID September 2005-July 2007

**Client Care Specialist**  
(providing support to both English and French clients)  
GARTNER GROUP UK January 2001 – June 2005

### EDUCATION

**MA in Translation in a European Context**  
Aston University October 2010-October 2011

**BA (Hons) in Modern Languages** (French and Spanish)  
(Including one year spent abroad in France and Spain)  
University of Salford 1996-2000

### REFERENCES

References available at: <http://www.proz.com/profile/1614062>  
Further references and sample translations available on request