### LANGUAGES

English (native)

French (fluent)

Spanish (fluent)

## **AREAS OF EXPERTISE**

Legal

Certificates, Diplomas and Academic Transcripts

Financial and Business

Journalistic Texts

Proofreading

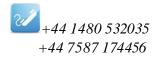
RATES

Upon request

# **CONTACT DETAILS**









# Zoë Lancet, MA, BA **Freelance Translator**

## PERSONAL SUMMARY

- A fully-qualified professional translator with a proven ability to translate • from French and Spanish into English.
- Specialised in legal, financial and business translation •
- Well-organised and able to work to strict deadlines.
- Articulate and fully aware of diversity and multicultural issues. •
- Experienced in the use of Trados and MemoQ. •

#### WORK EXPERIENCE

Freelance Translator	August 2010 – Present
FREELANCE TRANSLATOR OF	-
FRENCH & SPANISH INTO ENGLISH	
School Manager and Head of English	
BABYLON IDIOMAS, MADRID	August 2007-June 2010
English Teacher and Translator	
TRANSCOM WORLDWIDE, MADRID	September 2005-July 2007
Client Care Specialist	
(providing support to both English and French	clients)
GARTNER GROUP UK	January 2001 – June 2005
EDUCATION	
MA in Translation in a European Context	
-	

Aston University

October 2010-October 2011

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BA (Hons) in Modern Languages (French and Spanish) (Including one year spent abroad in France and Spain) University of Salford 1996-2000

### **REFERENCES**

References available at: http://www.proz.com/profile/1614062 Further references and sample translations available on request