



**Personal information**

First name(s) / Surname(s) **Anna Lantouri**  
Address Chrisostomou Smirnis 2, 16452 Argiroupoli (Greece)  
Telephone(s) +30 2109917615 Mobile | +30 6974956676  
E-mail(s) annalantouri@me.com  
Nationality Greek  
Date of birth 10 January 1981  
Gender Female

**Work experience**

Dates	October 2005
Occupation or position held	Administration Supervisor – Sales and Petro-Chemical Laboratory Engineer
Main activities and responsibilities	Product Management Translations Purchasing & Disposition Sales & Logistics XRF Application Specialist Laboratory Engineer
Name and address of employer	ECT Environment Care Technologies Ltd Athens (Greece)
Dates	August 2008 - April 2009
Occupation or position held	Environmental Education Teacher
Main activities and responsibilities	Environmental Education in Adult Group
Name and address of employer	Directorate of Secondary Education of Eastern Attica Gerakas (Greece)
Dates	March 2005 - September 2005
Occupation or position held	Office Manager
Main activities and responsibilities	Planning and allocating work. Sales and customer communication. Vehicle Maintenance Schedule.
Name and address of employer	Auto Pegasus Glyfada (Greece)
Dates	June 2004 - February 2005
Occupation or position held	Direct Dialog Group - Administrative Assistant
Main activities and responsibilities	Update on action and campaigns of the organization and inspire the public to financially support Greenpeace. Call Center Data Entry
Name and address of employer	Greenpeace Organization Athens (Greece)

## Education and Research

Dates	01 September 1999 - 01 June 2004
Title of qualification awarded	Environmental Geotechnology Engineer
Name and type of organisation providing education	Technological Education Institute of Western Macedonia Kozani (Greece)
Dates	April 2003 - October 2003
Occupation or position held	Student Practice
Main activities and responsibilities	Laboratory Assistant User & Calibration assistand of XRF Analyzers
Name and type of organisation providing education	SPECTRO Technic Ltd Athens (Greece)
Dates	November 2003 - April 2004
	Thesis
Main activities and responsibilities	Land restoration in Ptolemais- Amynteon Lignite Center focused in Northern Field Mine
Name and type of organisation providing education	Public Power Corporation SA in collaboration with Technological Educational Institute of Western Macedonia Kozani (Greece)
Dates	May 2005 - October 2006
Occupation or position held	Research Engineer
Main activities and responsibilities	Localization & recording in maps of tailing dams nearby eco-sensitive areas. Recording hydro-graphic networks and calculate the watersheds overflow point, as well as the pollution risk with heavy metals.
Name and type of organisation providing education	National Technical University of Athens Athens (Greece)
Dates	July 2006 - November 2006
Occupation or position held	Environmental Geotechnology Engineer
Main activities and responsibilities	Study for the construction of landfills for polluted soil for the project "Soil Remediation and Complementary Projects in Lavrion Technological and Cultural Park". Evaluation of technical bids.
Name and type of organisation providing education	National Technical University of Athens Athens (Greece)

## Trainings

Dates	May 2006
Title of qualification awarded	Service & Application Engineer for SPECTRO XRF
Principal subjects / occupational skills covered	Service & Application Specialist for SPECTRO XRF
Name and type of organisation providing education and training	SPECTRO A.I. GmbH (Suppliers of Analytical Instruments) Kleve (Germany)
Dates	April 2007
Title of qualification awarded	Sales Executive
Principal subjects / occupational skills covered	Sales Optimization Methods
Name and type of organisation providing education and training	SPECTRO A.I. GmbH (Suppliers of Analytical Instruments) Kleve (Germany)

## Personal skills and competences

Mother tongue(s)

**Greek**

Other language(s)

Self-assessment  
*European level (\*)*

**English**

**French**

**Italian**

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C1	Proficient user	C2	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user
A1	Basic User	B1	Independent user	A1	Basic User	A1	Basic User	A2	Basic User
B1	Independent user	B2	Independent user	A2	Basic User	A2	Basic User	A2	Basic User

(\*) [Common European Framework of Reference \(CEF\) level](#)

Social skills and competences

Good communication skills

Team spirit

Good Ability to adapt to different environments

All of the above gained through my voluntary participation in projects of several charitable organizations and environmental groups where it was demanded to work and in cases live with many strange people.

In time the above competences got stronger by having to work and communicate in several different large scale Petro-Chemical laboratories and fields.

Organisational skills and competences

Having to work in many different places and in variable scope fields at the same day for a long time I developed excellent organisational skills in order to achieve optimal time efficiency as well as eliminate possible mistakes.

Technical skills and competences

Mastery of SPECTRO XRF calibrations

Production of Element Standards for Calibrations and tests

Production of test kits for fuels quality control

Preparation of tenders for public procurement

English – Greek Translations

Computer skills and competences

Good command of Microsoft Office™ tools (Word™, Excel™, PowerPoint™, Publisher™ and Outlook™)

SDL Trados 2009

Internet Applications

Artistic skills and competences

Playing the mandolin, Painting, Acting

Other skills and competences

Martial Arts, Swimming, Bicycling, Travelling

Driving licence(s)

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