Francisco Velasquez

14 Simeon St ● Sidney ● Phone: 0451 060 388 ● fvelasquez318@hotmail.com

Objective

- To help people communicate effectively through the use of my proven language abilities.

- Create links between people from different backgrounds

Recent Awards

- Top award scholarship 100% to attend University of New South Wales from the Ecuadorian Government
- Minnesota International Classroom connection program - Certificate of appreciation from Minnesota Governor Tim Pawlenty
- International scholarship 35% University of St Thomas
- International Grant 25 % University of St Thomas

Education

University of New South Wales, 2013
Kensington, NSW, Australia
Master in translation and interpreting
Graduated

University of St. Thomas, 2011
St. Paul, Minnesota, USA
Business, B.A in International Business
GPA: 3.25

Universidad San Francisco de Quito, 2012
Quito-Ecuador
Certificate- Laude in Management Skills

Professional Experience

Tutor- Spanish Language   **Spring 2007 - Spring 2009**
Department of Modern and Classical Languages-University of St. Thomas, St. Paul, Minnesota
    Assisted students individually with Spanish assignments
- Facilitated group conversations to aid with language fluency.
- Developed and managed different plans to help students with their learning.
- Developed and presented reports at staff meetings.

Chief in International Business and Editorial Production   **June 2011 - Present**
EDINUN, Quito, Pichincha - Ecuador
- Supervise everything related with the company inventory according to the demand of national and international clients.
- Direct worldwide trademark positioning.

- Establish different strategies such as advertising, public relations, and sales promotions to obtain new business worldwide.

Commuter Advisor   **Fall 2010 - May 2011**

University of St. Thomas, St. Paul , Minnesota - USA

- Organized events for commuter students.
- Acted as a mentor for first year students.
- Facilitated the transition of new students from High School to College.

Intern   **February 2010 - May 2010**

International Chamber of Commerce, Paris, Ile de France - France

- Assisted at the Department of Policy and Business Practices
- Organized all meetings and set up facilities.
- Communicated with representatives from over 30 countries.

Supervisor   **Summer 2008 - Summer 2010**

Comisariato del Libro- EDINUN , Quito, Pichincha - Ecuador

- Created a motivated team through a positive and a proactive leadership style.
- Introduced new marketing strategies to improve customer acquisition, business implantation and income.
- Performed plans to expand new and existing customer sales.

Skills

Languages

- Spanish- Native
- English- Fluent: English, 18 years of experience
- French- Proficient: completion of 4 levels at Alliance Francaise, semester abroad in Paris and French studies at St Thomas.
- German-Beginner : Association Humboldt' certificate of completion 110 hours

Technology

- Proficient in Microsoft Office Package

Leadership

- Strong communicational skills
- Proactive individual with proven leadership abilities

Volunteer work

- Clare housing-Housing for people with chronic diseases.
- Minnesota International Classroom connection program - Certificate of appreciation from Minnesota Governor Tim Pawlenty
- Clean-up program – Helped families with disability problems to clean the leaves from their yards in the fall season.

- Feed my starving children
- CAS – Creativity , Action and Service – Thought people with disabilities different areas of knowledge
- Open Arms-HIV organization.

Extra-curricular activities

- Vice-president Globally Minded Student Association - fall 2009.
- Foreign Affairs Club: Participation in Model UN.
- Member of Delta Sigma Pi Nu Tau Professional Fraternity.

- Member of Hana- Multicultural Organization.
- Member of French club at St. Thomas.
- Member of Spanish club at St. Thomas.