

KEVIN C. MORIARTY

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OBJECTIVE

A position as a Spanish-English translator and English proofreader

SUMMARY OF QUALIFICATIONS

- University level ability in Spanish
- Consecutive Interpreter as Tour Guide/Guest Service Associate
- Native English speaker with excellent writing skills

RELEVANT SKILLS

Translation Skills

- Consecutive interpreter for Spanish speaking guests to the Grand Canyon
- Proofread and edited operations manual for ski resort
- Consecutive interpreter for the US Census Bureau

Writing Skills

- Entirety of coursework at Master's level was completed in Spanish
- Wrote internal newsletter for AZ Snowbowl
- Created various training-presentations using Powerpoint

Customer Service Skills

- AZ Snowbowl – greeted guests to resort, emphasizing on Spanish speaking guests
- Interviewed US citizens over the phone for US Census Bureau

EMPLOYMENT HISTORY

2009 to Present	Freelance Translator - Arizona
2011-2013	Multilingual Tour Guide - Grand Canyon, AZ
2007-2010	Spanish Instructor University level - Flagstaff, AZ
2009-2010	Supervisor of QA, US Census Bureau – Flagstaff, AZ
2000-2010	Guest Service Associate – Arizona Snowbowl

EDUCATION

Northern Arizona University,	Flagstaff, AZ
Master of the Arts in Teaching Spanish	May 2009

Arizona State University,	Tempe, AZ
Bachelor of the Arts	May 2007
Major in Spanish	
Minor in German	

Certifications

Wilderness First Responder
TEFL

Software knowledge

Microsoft Word
Microsoft Powerpoint
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