

## EROLD SAINT-LOUIS

4357 Onega Circle, West Palm Beach, FL 33409 | H: (561) 290-3376 | eroldsaintlouis@gmail.com

### Professional Overview

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Versatile and innovative Certified ESL Instructor with M.A. in Linguistics. Extensive experience in developing curriculum for language and cultural classes. Exceptional background in designing meaningful and effective coursework that engages students and expedites learning.

### Summary of Qualifications

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- Certified ESL Instructor
- Patient and encouraging
- Academic assessment methods
- Knowledge of social services
- Active listening skills
- Teachers of English to Speakers of Other Languages
- Professional tutor
- Proficient speaker of English, Haitian-Creole and French
- 10 years of teaching French and Haitian-Creole as a second language

### Education

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| <b>Master of Arts, Linguistics</b>                                      | May 2016 |
| Florida Atlantic University - Boca Raton, FL Linguistics                |          |
| <b>Bachelor of Arts, Social Sciences Philosophy</b>                     | May 2008 |
| Shimer College - Chicago, IL  |          |
| <b>Theory of Justice, Politics, Epistemology, and Critical Thinking</b> | May 2007 |
| <i>Shimer-in-Oxford Program/OSAP</i>                                    |          |
| Trinity College -Oxford University - Cambridge, United Kingdom          |          |

### Experience

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| <b>Manager, Haitian-Creole Teacher and Translator</b>  | <b>Aug 2014 to Current</b>  |
| <b>KREYOLAB LLC - West Palm Beach, FL</b>  |                             |
| <ul style="list-style-type: none"> <li>• Taught lessons encompassing a range of skill-building activities for speaking, writing, reading and listening.</li> <li>• Maintaining a safe, secure, and legal work environment.</li> <li>• Establishes strategic goals by gathering pertinent business, financial, service, and operations information.</li> <li>• Interpreted in court, doctor's appointments, meetings, lectures.</li> <li>• Completed ongoing staff training sessions</li> </ul> |                             |
| <b>Social Scientist &amp; Professional Interviewer</b>   | <b>Jan 2009 to Jan 2010</b> |
| <b>NORC - National Opinion Research Center- Chicago, IL</b>  |                             |

- Participated in studies on the Massachusetts Haitian community both in Haitian Creole and English.
- Executed phone surveys throughout the US on behalf of the Centers for Diseases Control and Prevention and helped answer hotline calls in English, Spanish, and Haitian Creole.
- Helped translate questionnaires and the computer system database.

#### **Human Resources & Public Relations Coordinator**

**Jan 2010 to Jan 2011**

##### **Law Offices of Jennifer A. Blanc**

- Manage the daily operations of the office including filing petitions and office communications
- Helped write and publish the Employee's Handbook
- Responsible for improving employees', clients, and customers' satisfaction
- Assisted with the office management and web development
- Aided with the launching and development of affiliated projects (Blanc Design Construction, LLC)

#### **Assistant Librarian**

**Jan 2006 to Jan 2008**

##### **Shimer College Library - Chicago, IL**

- Assist Library Director with cataloguing, reorganizing and creating a new database for newly donated books and materials.
- Assisted and coordinated the Center-in-Shimer-Library Internship Program.
- Developed, maintained and advertised a website for the Center-in-Shimer Library Internship Program.

#### **Outreach Director**

**Jan 2004 to Current**

##### **RALE (Rasin Lespwa)-Roots of Hope Cultural Center**

- Promoted the socio-cultural center, established friendships and partnerships with NGO's and/or Colleges.
- Solicited donations of funds, books, materials for the center's library.

### **Certifications**

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- English as a Second Language Studies Certificate, Florida-USA 2014-2016
  - Certified HS Languages Teacher, Port-Au-Prince-Haiti (2003-2004)
  - Journalism and Communication Certificate, CEFECOTECH Professional Center For Journalism and Communication, Haiti ( 2001-2002)

### **References**

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- Maude Desir, PharmD., CPh. (561) 596-7705
  - Bito David (561) 254-6043

### **Languages**

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French & Haitian-Creole (Native speaker)

English & Spanish (Fluent)