

CURRICULUM VITAE

PERSONAL INFORMATION

Name **MONICA GINESI**

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Nationality Italian

Date of Birth 25/07/1970

Marital Status DIVORCED, TWO CHILDREN (AGED 16-19)

Education/Qualifications

1989

DIPLOMA ISTITUTO TECNICO COMMERCIALE F.CARRARA (LUCCA) ITALY

qualification ACCOUNTANT

PROFESSIONAL EXPERIENCE

1989 -2006 Family business, wholesale and retail sale – Lucca - Italy

1989-1994 Trainee Manager, Assistant Manager

1995-2006 Manager, Manager bulk purchases, Manager wholesale division,
Administrative manager

2007-2011 Part-time job in a company importing from China

Responsible for management, imports accounting, receipts and payments in dollars,
billing, budget management, manager banking relationship.

2007-2011 wheeler-dealer for several companies in the building sector for insulation, insulated roofs,
energy saving, solar

TegolaCanadese.com/Marexprofil.com /Kimia.com

2011-2012 Move to Berlin – Germany

Different experiences: accountant by a tax advisor, private tutor of Italian,
trainee financial advisor

2013 From January to May

Experience in Spain to learn and improve Spanish

Been a private tutor for German and Italian

2013 From June until now

Back to Berlin.

Worked as a tour guide and as an extra in Films or TV programs

QUALIFICATIONS

NATIVE Language ITALIAN

Other Languages

English Good knowledge of spoken and written

German Good knowledge of spoken and written

French Fair knowledge of spoken and written (not practiced for a long time)

Spanish Fair knowledge of spoken and written (started studying last February)

Further Information

Good knowledge of MS Office (Excel, Word).

Driving License B