

# THUY HOANG

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[LinkedIn Profile](#)

## OBJECTIVE

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Seeking an opportunity to work as an English – Vietnamese interpreter or translator

## EDUCATION

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**Georgia State University, J. Mack Robinson College of Business** **Expected, December 2018**  
**Accounting**, Bachelor of Business Administration

### Standing & GPA

*Junior*, 4.15

**Georgia Perimeter College, Atlanta, GA** **Graduated, December 2015**  
**Business Administration**, Associate Degree

- Graduated with the Highest Honor, GPA 4.00
- Received Academic Recognition Award for Student Environmental Science
- Deans' List Honors, five semesters

### ❖ MEMBERSHIPS

- **Alpha Beta Gamma** – International Business Society
- **Phi Theta Kappa** – Two-year College Society
- **Dunwoody Communication Club**
  - *Student Vice President* Spring 2014 – Spring 2015
  - *Student President* Spring 2015Led team of 6 members from different nationalities in planning and designing flyers for college-wide events from inception through completion, e.g. *Google Speaker, Toastmasters Speaker, Cosplay Costume Contest, The Art of Non-Profit*

## PUBLICATION

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**Hoang, T.** *Coastal Hero*. A Research of Pam Longobardi's Drifters Project: Plastics, Pollution, and Personhood.  
-- *First Prize, Best Student Research Paper*. The Polishing Cloth. Kendall Hunt 2015

## WORK EXPERIENCE

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**Language Select, Over-the-phone Vietnamese Interpreter** **March 2016 – Present**

- Provide interpretation for a diverse range of industries, including Medical & Healthcare, Financial & Banking, Insurance, Retail & Customer Service, Government Agencies, Courts & Legal Systems

**The Metropolitan Tribunal of Atlanta, Notary/Translator/Interpreter** **March 2014 – Present**

- Provide sight, consecutive, simultaneous interpretation
- Create and maintain the Vietnamese translations over 80,000 words for the Tribunal's website
- Conduct continuing workshops for Vietnamese Case Sponsors regarding the annulment process
- Advise clients how to gather proof and evidence for cases
- Manage relationships with clients in Vietnamese Catholic community
- Conduct investigation research for cases

## CERTIFICATE

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**Successfully Completed 40-hour Core Medical Interpreter Training** **May 2016**  
The West Linguistic Training Group, LLC, Certificate # GACMIT-013

## SKILLS

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Proficient in MS Word, MS Access (Basic), MS Excel (Basic), MS PowerPoint, Outlook  
Languages: English and Vietnamese  
CAT: MemoQ, SDL Trados

## RATES

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Hourly Rate: \$45 per hour  
Translation Rate: \$0.12 per word