

# **Diaa Abdel-Rahman Yousef**

Arabic <> English Translator

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### **Profile**

As recent graduate from Fayoum University, with 84% honors degree in industrial engineering, I have received several inter-related courses and internships. Also one year in the military service, has enabled me to develop valuable and transferable skills, showing myself to be self-motivated, organized and capable of working under pressure.

Looking to secure an entry-level position within your translation group which will improve my skills and increase my expertise.

## **Education**

• (BEng) Industrial Engineering Fayoum University 2006 to 2011

Related Courses

- BULATS - College Courses - ICDL - TOT

#### **Work Experience**

Freelance Translator https://www.freelancer.com/u/diaahere.html
Mechanical Engineer GAEB - Fayoum Apr. 2013 till now

Public Relations Manager AHDT - Fayoum Oct. 2010 to Dec. 2011
Training Instructor IT Gate - Fayoum Jul. 2010 to Sept. 2010

### Military Status completed

#### Language Skills

Arabic Mother Tongue
English B1 (CEFR)
French Good

### **Computer Skills**

Lean and Process : iGrafx.

Design : SolidWorks, Inventor, AutoCAD.

• QA/QC : Minitab.

Programming : Lua scripting Language, MATLAB.
Simulation : Rockwell Arena, CNC Simulator.

Project Management : Primavera, MS Project.

• OR : TORA, Lingo.

• Finite Element : ANSYS.

Basics : HTML, Spreadsheets, word processing, database and presentations.

I work as a Freelance Translator since I can provide you with Excellent formatting and visualization.

#### **Own projects**

Voting System software,
Lua scripting Language.

Ring Road Simulation, Rockwell Arena.

AHDT database, Access 2003.

• AHDT website, HTML.

#### **Courses obtained**

•	ICDL, UNESCO	May 2010
•	TOT, Cairo University	Aug. 2010
•	HR Management, AHDT	Dec. 2011
•	TOT, Microsoft	Jan. 2012
•	BULATS writing, BULATS reading and listening and BULATS speaking	Nov. 2012

Occupational Safety and Health Professional Program

#### Completed

- Introduction to Occupational Safety and Health
- Introduction to Safety Management
- Effective Safety Committee Operations
- Effective Accident Investigation
- Introduction to OSH Training
- Hazard Analysis and Control
- Hazard Communication Program
- Conducting a Job Hazard Analysis
- Effective Safety Committee Meetings
- Introduction to Ergonomics
- Safety Management System Evaluation
- Fire Prevention Plans
- Developing OSH Training
- Ergonomics Program Management

# Anticipated

- Personal Protective Equipment
- Energy Control Program LOTO
- Safety Supervision and Leadership
- Confined Space Program
- Fall Protection Program
- Electrical Safety Basics
- Emergency Action Plans
- Fleet Safety Management
- Preventing Workplace Violence
- Conducting OSH Training
- Introduction to Industrial Hygiene
- Bloodborne Pathogens Program Management
- Bloodborne Pathogens in the Workplace
- Introduction to Machine Guarding
- Introduction to Process Safety Management (PSM)