

WE SPEAK YOUR LANGUAGE



Hablamossuidioma

Nous parlonsvotre langue

WirsprechenIhreSprache

Parliamo la tua lingua

نحنتكلملفتكم

NÓS FALAMOS SEU IDIOMA

МЫРАЗГОВАРИВАЕМНАВАШЕМЯЗЫКЕ

Parliamo la vostra lingua

我们能说您的语言

GlobalLinguals
Brochure



About us:

[GlobalLinguals](#) was founded in 2009, rising to become one of the top-rated translation companies in the world in short order. Utilizing our innovative platform GlobalLinguals brings our clients together with contracted translators from all over the world.

Efficient, High-Quality translations

We pride ourselves in maintaining a high quality of translation services provided in a timely manner, we know how important your time is, and that our translations will ultimate serve as the face of your company to your customer.

GlobalLingual's Principles of Operation

Superior Quality

As part of our dedication to be the best translation company on the internet today, we hire only the best translators to ensure that you receive that absolute peak of translation services in the world today.

Vision: Our vision is to lead the language industry and cater to every small and large company worldwide.

Mission: Our mission is to present customers with efficient strategies by assuring best quality, fastest turnaround, in-country expertise and full confidentiality while maintaining the competitiveness.

We believe in:

- **Speaking** your language
- **Giving** personal touch to your business
- **Moving** with the changing times
- **Putting** the clients first
- **Working** in a style that is rigorous and collab-orative
- **Delivering** value for money
- **Behaving in** a manner which is friendly, honest and open



Professionally managed Quality

A Vow of Professionalism

Only the best of translators, experts in their field
Regular qualification testing to maintain our translators knowledge and skills
Innovative and Effective Project Management Techniques
Workflows tailored to your projects

Quick Efficient Service

Translators available in every region of the world
We never stop working, not even on weekends
Our technological framework promotes effective development of translation projects
Our large pool of translators permits the selection of exactly the right skillset for your project

Secure and Confidential

Documented and Signed Confidentiality Agreements
Up-to-date Data protection software
Transfer encrypted with SSL encryption
All logins solidly password protected

Key services:

GlobalLinguals Translation Services provides a wide range of innovative solutions to help companies maximize their global presence. At [GlobalLinguals](https://www.globallinguals.com), we understand your global business needs and our services are tailored to suit your requirements.

Some of the key services we offer include:

Translation:

- Document translation (for meeting and conference materials)
- Website translation (Globalization solutions for online registration sites)
- Technical translation (Audio visual equipment and technical support)
- Medical translation
- Financial translation
- Legal Translation
- Translation for Marketing & PR (Public Relations)
- Translation for government
- Personal Translation (academic certificates, birth certificates etc.)



Interpreting:

- on-site interpreting (simultaneous, consecutive, whispered, liaison)
- Audio and video transcription
- Visual language interpretation (sign language)
- Voiceover

Placement Services: We provide Placement opportunities to Translators, Interpreters, Voice Quality Analysts, and Escorts with our partner companies. We work closely with our partners in short listing candidates based on their requirements.

Multilingual services in Medical / Healthcare Domain: We provide medical assistance in all the major languages spoken worldwide to assist international patients during their visit to India (e.g. French, German, Spanish, Italian, Arabic, Sinhalese etc.)

- Multilingual assistance for international patients
- Multilingual nurses
- Multilingual management staff
- Multilingual Information Technology (IT) staff
- Multilingual admin/clerical staff

Multilingual Desktop Publishing (DTP): In order to provide you complete peace of mind we cater to all major EUROPEAN, ASIAN AND MIDDLE EASTERN languages. We monitor MULTILINGUAL DESKTOP PUBLISHING projects for on-time delivery, best Quality at the same time maintaining confidentiality. We service a wide range of file formats: PHP, ASP, RTF, HTML, XML, Microsoft Office 1997/ 2000/ 2003/2007 documents, XML formats, Adobe InDesign CS2/ CS3, Adobe Illustrator CS2/ CS3, QuarkXPress, Adobe Photoshop, CorelDraw, Freehand and Macromedia Dreamweaver files.



Languages Offered:

We offer translation and interpreting services in the following languages:

European	Middle East & Eastern European	Asian	Indian Languages	African
Danish	Albanian	Bangladeshi	Assamese	Afrikaans
Dutch	Arabic	Bhutanese (Dzongkha)	Bengali	Amharic
English	Armenian	Burmese	Bodo	Somali
Finnish	Azerbaijani	Chinese	Dogri	Swahili
Flemish	Belarusian	Filipino (Tagalog)	Gujarati	Twi
French	Bosnian	Indonesian	Hindi	Zulu
German	Bulgarian	Japanese	Kannada	
Greek	Croatian	Kazakh	Kashmiri	
Icelandic	Croatian	Khmer	Konkani	
Italian	Czech	Korean	Maithili	
Maltese	Dari	Kurdish	Malayalam	
Norwegian	Estonian	Kyrgyz	Manipuri/Meitei	
Portuguese	Farsi	Lao	Marathi	
Spanish	Georgian	Malagasy	Nepali	
Swedish	Hebrew	Malay	Oriya	
	Hungarian	Nepalese	Punjabi	
	Latvian	Pashto	Sanskrit	
	Lithuanian	Sinhalese	Santhali	
	Mongolian		Sindhi	
	Polish		Tamil	
	Romanian		Telugu	
	Russian		Urdu	
	Serbian			
	Slovak			
	Slovene			
	Tajik			
	Turkish			
	Uzbek			



Quality Assurance:

In today's era of Globalisation and speedily changing business environment, staying ahead on the basis of cost is not the only criteria, therefore we have strict quality guidelines in place to check all our services meet Global standard and fit the requirements of our client.

How does GlobalLinguals assure finest quality in translation?

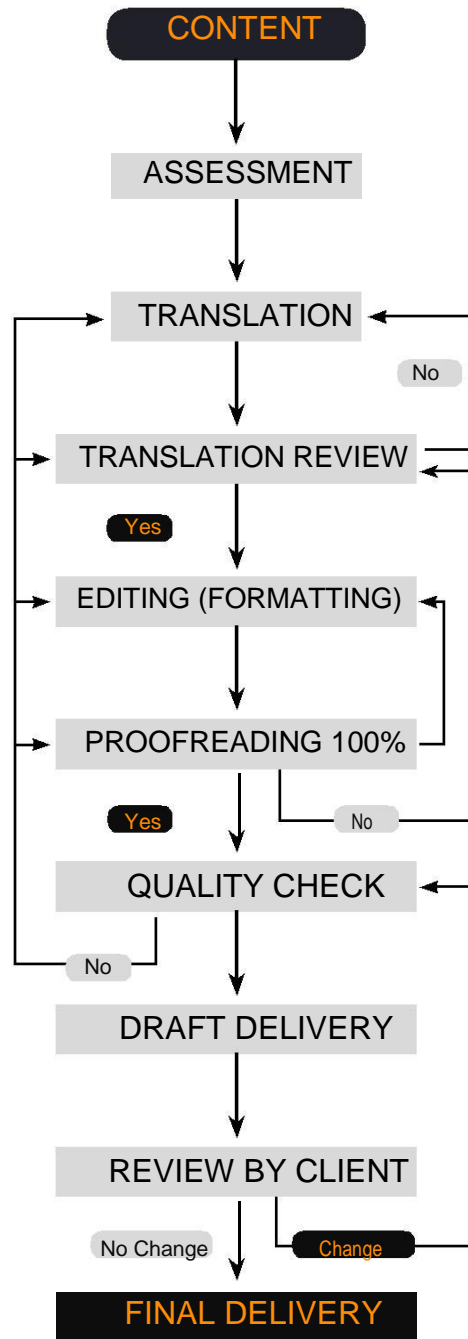
- We handpick the best translators in the business based on their experience and skill-set.
- We ensure all our translators follow our strict selection criteria.
- We make sure that all our translators are at least degree level holders in translation and are proven subject specialists in client projects/ products/formats.
- Our translators have working industry experience for the material they translate
- Most of our translators are native speakers of the language they translate in and are proven subject matter experts.
- These translators are dedicated to each project which best suits their profile in the longer term.
- All translations are reviewed by Proof readers, and then Content Managers who are responsible for overall quality control, and consistency during the life-span of the project based on client specific requirements.
- All our translators are experts in handling the latest CAT (Computer-Aided Translation) tools and other translation software.
- All our translators are well aware of the latest terminology in their chosen fields of expertise. They keep themselves updated with the latest terminology used in technical, financial, medical and other translation fields.
- We regularly maintain & update our database with the latest terminology in different fields of translation.

Our QA Analyst checks the following elements:

- Spelling --- Grammar --- Typography conventions ---Terminology consistency
- Inappropriate translations (changing the meaning of the source text)
- Key Terminology



Process Flow Chart

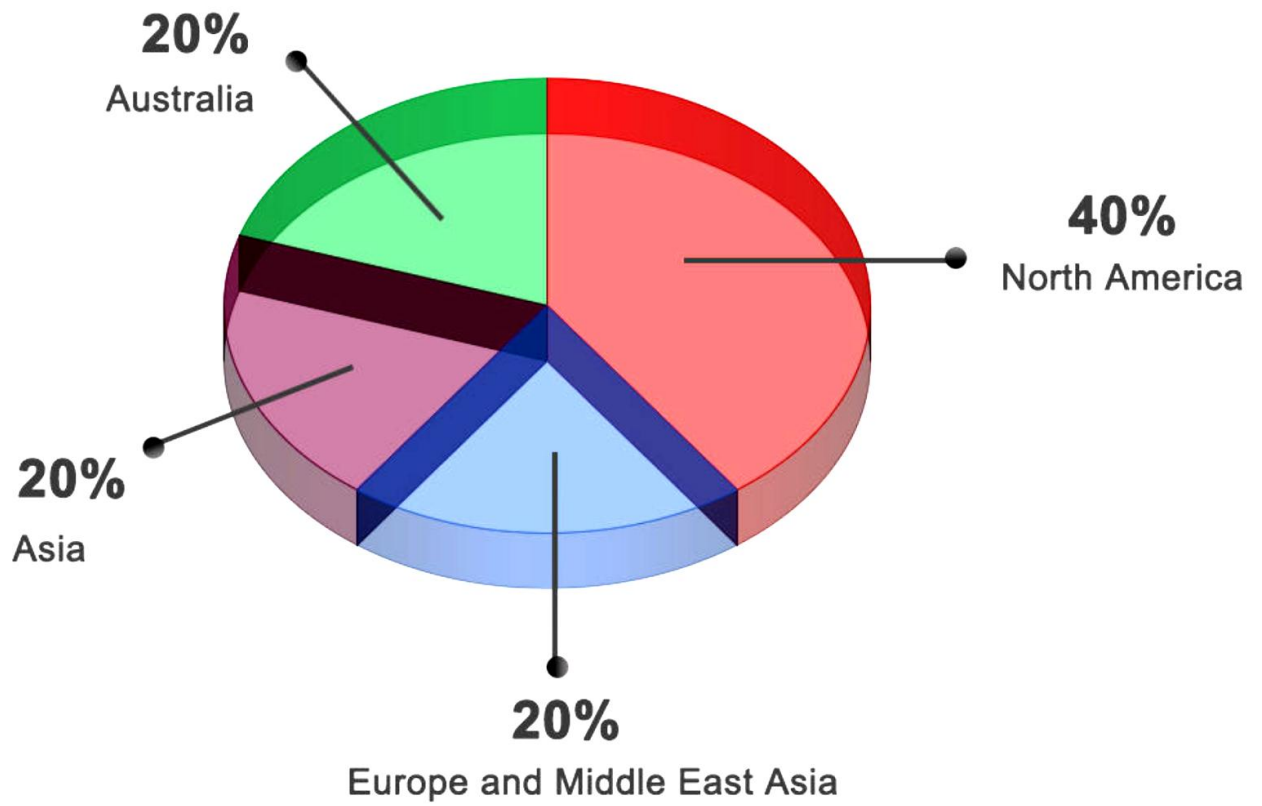


Details

- **Content** Received form Client and In few mins Our domain expert will let you know the Word count, Estimate cost and Delivery deadline. This will take less than 30 min.
- Native Content Assessed, Domain expert / Subject Matter Expert (SME) / Language Expert (10 + Years Exp.)engaged
- Native Language Expert starts translation job.
- **Preliminary check:** The Translator reviews the output for improvement.
- **First check:** 2nd Language Expert Reviews 100% Translation
- **Editing Formatting:** Adhering to the style guide to develop a replica of the original document.
- **Second check:** 100% Check on content, translation & editing
- **Third check:** Translation Head Check for Quality
- File Delivered to Client
- Acceptance/Changes incorporated
- Final Delivery



Revenue by Region - 2014





Why GlobalLinguals



Full service technology provider – One-Stop-Shop



Reduce operational and development cost



Access to skilled technologists and technology



Ability to leverage expertise in different software/ application platforms



Good experience with fortune 1000 companies in addition to SMEs and startup companies



Ability to ramp up based on requirement quickly and efficiently



World-class Facility management and Customer support



Diversified talent pool



GlobalLinguals

Project Management Expertise



- English knowledge is mandatory for all staff
- Language training modules deployed for all client service team members and customers support staff
- Senior management involvement and support to provide further clarity to communicate where required
- GlobalLinguals has delivered websites, software in multiple languages.

Contact details:

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