

# Filipe Oliveira Cardoso

I am 27 years old and I live in São Paulo/SP  
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Language	Portuguese – native speaker English – fluent writing and conversation.
Services	Translation, interpretation, and transcription services
Academic History	FMU – Faculdades Metropolitanas Unidas, São Paulo - SP <b>Law</b> . 5th year (on hold).  FMU – Faculdades Metropolitanas Unidas, São Paulo - SP <b>Language – translation and interpretation (ENG/POR)</b> . Graduation in December/2015
International experience	EC, English Language Centres, Toronto – ON (Canada) <b>General &amp; Intensive English and English for Work</b> . Level: <i>Advanced</i> . July/2015 <b>Description:</b> I took full-time English classes. The classes were divided into 2 different subjects: English for Work, where we learn different business expressions and work in groups to simulate different work environments and scenarios; and General & Intensive English, where we had different theme discussions during classes, working in groups and solo, writing essays on the theme proposed by the teacher in class, among other activities.
Professional experience	From May/2019 to May/2021. <b>KLA Advogados</b> , São Paulo - SP <b>Position:</b> Public Law Intern (Regulatory Law) <b>Activities:</b> My main activities in this company included following up on judicial and administrative proceedings, case law research, preparation of claims and power of attorneys, and writing newsletters.  From Jan/2019 to Mar/2019. <b>Correia da Silva Advogados</b> , São Paulo - SP <b>Position:</b> Regulatory and Governmental Relation Law Intern <b>Activities:</b> My main activities in this company involved monitoring the Congress House of Representatives regarding bill projects they may have. Preparing and updating legal opinions, preparing newsletters regarding the political situation in Brazil, and translating documents.  From Mar/2018 to Jan/2019. <b>Santos Bevilaqua Advogados</b> , São Paulo - SP <b>Position:</b> Litigation and Administrative Law Intern. <b>Activities:</b> My main activities in this company involved the issuance of legal expenses, filing of claims, and preparation of legal petitions.  From Nov/2013 to Mar/2018. <b>Korn Traduções</b> , São Paulo - SP <b>Position:</b> Proof Reader <b>Activities:</b> In this company, I started as an intern working on the edition of texts. Then I was promoted to the Proofreader position. Working as a proofreader, I was able to deal with all kinds of texts and documents, both in English and Portuguese. Additionally to this role, I also translated some documents from Portuguese to English and vice-versa.  From Aug/2013 to Jul/2016. <b>Yes! Idiomas</b> , São Paulo - SP <b>Position:</b> English Teacher <b>Activities:</b> My main role in this private course company involved preparing the class, following the school schedule, planning extra-curricular activities, and giving extra classes to students in need.