

CONTACT ME

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PRO SKILLS

PHOTOSHOP

ILLUSTRATOR

INDESIGN

PREMIERE

MS WORD

MS EXCEL

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Upwork https://bit.ly/XGUpwork

XONDRA GÁLVEZ TRANSLATOR ES <> EN



2007 - Present	TRANSLATOR
Freelance	I am a versatile translator familiarized with several varieties of the Spanish language. In over ten years of experience as a translator, most of my work has been used for immigration purposes. Thus, I am experienced in legal, academic and medical documents, but I also have experience in other areas, such as literature, photography and general culture. I also have experience in transcription and subtitling and, especially, in image manipulation. I can create near carbon copies of PDF originals and I can manipulate image files, with or without editable files. My experience, knowledge and work ethics make me an ideal choice for any organization.
2016 - 2018	INSTRUCTOR
UNIVERSIDAD CENTRAL DE	Professor of "Introduction to Translation."



VENEZUELA

2004 - 2009	BA IN MODERN LANGUAGES
Universidad	Program focused in communication, cultural, translation and
Metropolitana	business studies.
2014 - 2015	COURSE
Proidiomas	Area of specialization: legal translation.

2012 - 2013 **AVECOFA**

CERTIFICATE PROGRAM

Area of specialization: photography.



2016	SWORN TRANSLATOR
	Awarded by the Ministry of Internal Affairs of the Bolivarian Republic of Venezuela.
2023	INTERPRETER

Awarded by ISETI (Mexico).