DUSICA BUBANJA

Professor of Spanish Language and Hispanic Literatures

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LINK TO UPWORK PROFILE:
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OS, AVAILABLE PROGRAMMES

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MS Windows 10, MS Office 2013: Word, Excel, transliteration tool (Serbian Cyrillic into Latin script and

EDUCATION

2000-2007
FACULTY OF PHILOLOGY AT THE UNIVERSITY OF BELGRADE

DEPARTMENT FOR IBERIAN STUDIES
SPANISH LANGUAGE AND HISPANIC LITERATURES
GPA 7, 74 / M.A DEGREE

IN JUNE OF 2000, I GRADUATED FROM **HIGH SCHOOL OF ECONOMICS** „VALJEVO" IN VALJEVO, ON THE DEPARTMENT OF ECONOMY, LAW AND ADMINISTRATION AND I GOT A DEGREE IN ECONOMIC TECHNICIAN

EXPERIENCE

SINCE 2007
Freelance translation services
in different subjects:
Economics, human resources, marketing, law, finance, agricultural economics, tourism, journalism, IT, construction, geology, history, international economy…

2008-2010, I WAS IN CHARGE OF SPANISH LANGUAGE CLASSES IN HIGH SCHOOL OF VALJEVO

2009-2011 Spanish Company Planet Cluster

Experience in translation activity obtained with translation of spatial and urban development plans of several Montenegrin

vice versa), PDF Transformer 3.0, ABBY FineReader 10, CAT tools Trados Studio 2014

SKILLS
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Serbian native translator for Spanish, English and French language. Spanish language teacher.

Municipalities, tender documents, business letters, contracts…

2008 - 2018

Center for Foreign Languages "Context".

Translator and Professor of Spanish language.

2017 -1019

Amazon Assistant/Regional Manager for Spain at Dual GmbH Germany

- The assistant for Amazon Seller Central working in European (Spain, UK, France), USA, Canadian and Mexican Amazon seller central (inventory management)

- Customer support

- Content writer

- Amazon Listings writing and keywords research; SEO Optimization of Listings

- Social Media Manager on the Spanish, French and the UK market.

- Translator for the Spanish Language

2017- present

TransPerfect Translation agency

Independent Contractor working on Visa Inc localization project for Serbian market

2017 – present

Enigma Software Group USA, LLC

Translation of the software interface and website content to the Serbian